

# How To Make An Appointment with a Peer Tutor?



# Step 1

- 1) Go to <https://yuacad.mywconline.com>
- 2) Enter e-mail address and password
- 3) Under “Choose a Schedule” select **Peer Tutoring**
- 3) Click “Log In”

**Yeshiva University Academic Advising**

First visit? [Click here to register.](#)  
Returning? Log in below.

EMAIL ADDRESS:  
sara.wallshein@yu.edu

PASSWORD:  
.....

CHOOSE A SCHEDULE:  
Spring 2015 ▾  
Spring 2015  
Fall 2014  
Peer Tutoring

logged in:  ?

LOG IN

Having trouble logging in?  
[Click here to reset your password.](#)

Using screen reader software?  
[Click here for the text-only scheduler.](#)

# Step 2

All Peer Tutors are listed on the left hand side.



WELCOME SARA ▾		SCHEDULE August 6 - August 12		Peer Tutoring ▾			
		◀ PREV WEEK   CURRENT WEEK   NEXT WEEK ▶		📅			
📄 🗨️ 📅 ✉️ 📁 HELP?		Limit to: -- show all -- ▾					
<b>Aug. 6: THURSDAY</b>		9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm
Lisa Peer Tutor ✎							
Sara Peer Tutor ✎							
<b>Aug. 7: FRIDAY</b>		9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm
Lisa Peer Tutor ✎							
Sara Peer Tutor ✎							
<b>Aug. 8: SATURDAY</b>		9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm
Lisa Peer Tutor ✎							
Sara Peer Tutor ✎							
<b>Aug. 9: SUNDAY</b>		9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm
Lisa Peer Tutor ✎							
Sara Peer Tutor ✎							
<b>Aug. 10: MONDAY</b>		9:00am	10:00am	11:00am	12:00pm	1:00pm	2:00pm
Lisa Peer Tutor ✎							

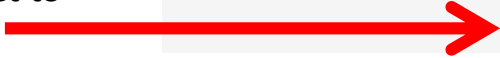
# Step 3

To find a tutor for a specific subject, go to the “Limit to:” drop down menu and select the subject.

The list of Peer Tutors will automatically filter to the subject you selected.

The screenshot shows a scheduling interface for Peer Tutoring. At the top, it says "WELCOME SARA" and "SCHEDULE August 6 - August 12 Peer Tutoring". Below this, there are navigation links: "PREV WEEK | CURRENT WEEK | NEXT WEEK". A "Limit to:" dropdown menu is open, showing options: "-- show all --", "Bio 1011", "Che 1045", and "mat 1012". A red arrow points to the dropdown menu. The interface displays a grid for scheduling sessions. The first row is for "Aug. 6: THURSDAY" with time slots for 9:00am, 10:00am, 12:00pm, and 1:00pm. Below this, there are two rows for "Lisa Peer Tutor" and "Sara Peer Tutor". The second row is for "Aug. 7: FRIDAY" with time slots for 9:00am, 10:00am, 11:00am, 12:00pm, and 1:00pm. Below this, there are two rows for "Lisa Peer Tutor" and "Sara Peer Tutor".

# Step 4

- To make an appointment, select your desired time slot.
- Then, a separate window will pop up (it will look like this image to the right).
- Here, you will find the tutors e-mail address in case you need to reach him
- You will also find the tutors Zoom or Microsoft Teams Code to use if the appointment is being done virtually
- If meeting in person, you must e-mail the tutor directly to set up a meeting location
- After selecting the time of the appointment, don't forget to "SAVE APPOINTMENT" 

### Lisa Peer Tutor

Fill out the form below in order to save this appointment. Questions marked with a \* are required.

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**Email:** [sara.wallshein@yu.edu](mailto:sara.wallshein@yu.edu)

**Location:** email directly for meeting location

**Bio/Information:** Lisa is a YC Peer Tutor

**Appointment Limits:** Appointments must be between 1 hour and 1 hour and 30 minutes in length.



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**Time:** REPEAT APPT. **Friday, August 07:**  to

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**Client:**


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**Admin Options:** Walk-In/Drop-In:  | Missed:  | Placeholder:   | Email Client?  

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# Your Appointment Has Been Made!

- You will know that you have successfully made an appointment if the time slot is shaded in **RED**
- If you have any questions, please contact Sara Schwartz at [sara.schwartz@yu.edu](mailto:sara.schwartz@yu.edu)

Aug. 7: FRIDAY	9:00am	10:00am	11:00am	12:00pm	1:00pm
Lisa Peer Tutor 					
Sara Peer Tutor 