

Instructions for Paid or Free Trial Time2Track Members:

- [Click here](#)
- Sign in using current login & password
- Once logged in, click the gear icon in the top right corner, then click "Subscription" in the dropdown menu
- Enter Authorization Key: **FYCE-4326-PHSV-6664**
- Click Submit

Instructions for New Time2Track Members:

- [Click here](#)
- Complete the form with your information
- Enter Authorization Key: **FYCE-4326-PHSV-6664**
- Click "Finish"
- You'll receive a welcome email from Time2Track with instructions on getting started.