



COMMON FELLOWSHIP APPLICATION MATERIALS

It is important to remember that in many cases these materials are the only criteria selection committees use to make their decisions. The materials you submit are your opportunity to demonstrate your qualifications to the selection committee. You **MUST** proofread all application materials thoroughly!

Fellowship Application

- Most fellowships have paper and/or online applications. Be sure to answer all questions and be accurate in the information you provide.

Letters of Recommendation

- Begin building and maintaining relationships with faculty members early in your college career.
- Not only will they be able to serve as references, but also they will be able to assist you in developing your academic goals.
- Develop and maintain relationships with current and former work and volunteer experience supervisors.
- Select recommenders who know you well and can provide candid and detailed descriptions of your qualifications as they relate to the fellowship and evaluate your past performance and future potential.
- Discuss your future goals with recommenders.
- Be sure to give your recommenders ample time to complete their recommendations and provide them with instructions as to how to do so. It is also helpful to provide them with a copy of your personal statement, or essay, and resume.

Personal Statement/Essay

- This is the part of the application over which you have complete control.
- Begin by reflecting on your past and present achievements and how they demonstrate intellectual and personal distinction
- Your essay needs to be both expository and persuasive in nature – this is your chance to demonstrate your skills and qualifications.
- Use all available resources, including the Writing Center, the Career Development Center, faculty advisors, and the honors program office, as editors and sounding boards.
- Be prepared to write many versions of the statement and dedicate many hours to its completion.

Transcript

- You will likely need an official transcript which you should request from the Registrar well in advance of the deadline.
- Before you begin the application process, review your transcript and deal with any grade issues you may have.

Resume

- Career Development Center staff can assist you in developing and editing your resume. Sample resumes can be found at: www.yu.edu/career-center.

Interview

- Some fellowships will require an interview. This is a chance for you to expand on your application and sell the interviewer on your skills, qualifications, and interest in the fellowship.
- You should be prepared to discuss at length anything in your application.
- The best way to become skilled at interviewing is to practice! You should meet with the Career Center staff and faculty advisors to prepare and practice for your interview. The
- Career Center offers both video and non-video mock interviews.
- For fellowships where YU can nominate only a select number of candidates, there may be an internal YU interview.

BE AWARE OF ALL DEADLINES, both internal and external!!!