



Yeshiva University

OFFICE OF THE REGISTRAR • BEREN & WILF CAMPUS

Beren:	215 Lexington Avenue, 6 th Floor	New York, New York 10016	Phone 212 340 7777	Fax 212 340 7837	E-mail berenregistrar@yu.edu
Wilf:	500 West 185 th Street, Rm 114	New York, New York 10033	Phone 212 960 5274	Fax 212 960 0004	E-mail wilfregistrar@yu.edu

APPLICATION FOR INDEPENDENT STUDY

Independent Study for credit may be done under the following circumstances:

- A minimum average of 2.5 is required.
- Academic credit will be granted only for a valid academic experience, which normally must include a reading list and a substantial written assignment.
- The student must work under the supervision of a faculty sponsor. For work done outside the College, an immediate supervision, in addition to the faculty sponsor, may be required.
- Independent Study may be done during the summer. There is a \$200 fee for summer work.
- Students may take no more than one Independent Study course per semester and no more than three courses throughout one's undergraduate career. Under normal circumstances only 1 or 2 credits are permitted for an Independent Study project done during the school year.

Procedure:

1. Student completes Part I and submits form to faculty sponsor.
2. During the first two weeks of the semester in which the student plans to do the work, the student must submit this form, signed by the faculty sponsor, and a copy of the student's transcript to the Office of the Dean.
3. The Dean considers each application and must approve it before work begins. The student will receive notification of approval or denial.
4. Independent Study is listed on the student's record as "(Subject) 4901." A second term is "(Subject) 4902."
5. Independent Study is graded on a P/N basis. It is not applicable toward the major unless special permission is granted by the department.

I. TO BE FILLED OUT BY THE STUDENT

Student's name: _____ YU I.D. # _____

STARTS WITH # 800 or 999

Mailing address: _____
(If Dormitory, Building & Room) _____

Phone: _____ Email: _____

Independent study to be done in: Fall Spring Summer 20__ Expected date of graduation: Jan. May Sep. 20__

School in which credit is requested: IBC JSS MYP RIETS SBMP SCW SSSB YC

Major(s): _____ Total credits to date (including those in progress): _____

Subject (dept. in which work will be done): _____ Credits to date in this subject _____

Faculty sponsor: _____ Faculty sponsor's email: _____

If not at Yeshiva University, name and location of institution where work will be done: _____

Name and position of the immediate supervisor at that location: _____

Student's signature: _____ Date: _____

Student submits form to the faculty sponsor

II. TO BE FI OUT BY THE FACULTY SPONSOR

a. Sources to be used, reading requirements (bibliography attached): _____

b. Written assignments: _____

c. Evaluation requirements (examinations, term papers): _____

d. Nature of direct supervision (e.g. total number of hours of meeting with student): _____

e. Number of credits recommended for this work: _____

f. This work may may not count toward the major _____

Faculty sponsor's signature: _____ Date: _____

If applicable: Supervisor's signature: _____ Date: _____

Faculty returns form to student to submit to the Dean.

III. ACTION BY DEAN OF SCHOOL

Approved Denied Comments: _____

Dean's signature: _____ Date: _____

Dean submits form to the Registrar.

IV. OFFICE OF THE REGISTRAR

Comments: _____

Registrar's signature: _____ Date: _____

Student is registered for the course indicated above: CRN _____

Processed by: _____ Date: _____