Joint Undergraduate / Bernard Revel BA-MA Program Guidelines

Introduction:
Joint bachelor’s-master’s programs exist between Stern College for Women (SCW) and the Bernard Revel Graduate School of Jewish Studies (BRGS) and Yeshiva College (YC) and the Bernard Revel Graduate School of Jewish Studies. A student admitted to this program may begin graduate study while still an undergraduate.

The graduate courses may count toward the 84 credit undergraduate residency requirement, may count toward both undergraduate requirements and the graduate degree, or may just allow the student to get an early start on graduate study.

Eligibility:
Students must have attained senior status and have completed at least 94 credits with a GPA of 3.2 or higher. YC students must complete their General Education Jewish Studies requirements prior to the semester in which they wish to begin their BRGS courses.

Credits:
Students who have not yet completed the BA degree may take a maximum of 12 graduate credits whether or not these credits count back toward the undergraduate degree. For YC students, only 2 courses may count toward the Jewish Studies Major

Workload:
For SCW students, the graduate courses count in the 7 course maximum workload per semester. For YC students, the graduate courses count in the 17.5 credit maximum workload per semester.

Course Approval:
Undergraduate students wishing to take graduate courses to meet undergraduate requirements must obtain approval by filing the “Joint Undergraduate-BRGS Approval Request” form with an academic advisor.

Registration:
The undergraduate registrar must register all graduate courses taken within the 12 credit maximum following academic advisor approval.

Grades:
Grades in graduate courses taken to meet undergraduate requirements will be included in the undergraduate GPA and will be taken into account for awarding honors at graduation and for determining valedictorian. The student must inform the professor at the beginning of the semester that he or she may not receive a grade of Incomplete. Regardless of whether or not the course fulfills a specific requirement toward the BA degree, courses taken on the BA/MA program must be completed and graded in order for the student to be awarded the BA degree.

Fees:
The tuition of full-time (12 credits) undergraduate students covers the cost of the graduate courses. A part-time undergraduate student will be charged undergraduate per-credit charges for the undergraduate courses and graduate per-credit charges for the graduate courses.

How to Apply:
Submit the attached application to the undergraduate Registrar and attach two copies of your transcript. Upon receipt of your application, the graduate school will contact you for an interview.
Meet with an Academic Advisor for course approval.
Joint Undergraduate / Bernard Revel BA-MA Program Application

Name: ___________________________ YU ID #: ___________________________

Mailing Address: _______________________________________________________
(if Dormitory, Building & Room)

Phone: ___________________________ Email: _____________________________

Current Class: ____________________________________________________________________________
☐ JR ☐ SR ☐ Major: ___________________________

I am applying to the Undergraduate – BRGS BA-MA program beginning:
☐ Fall 20____ ☐ Spring 20____ ☐ Summer 20____

I have read and agree to the guidelines on the accompanying sheet.

Reason for applying to the Joint Bachelor’s – Master’s Program:

________________________________________________________________________________________________________________________________________

Signature of Student: ___________________________ Date: ___________________________

Registrar:

Number of credits earned as of ___________________________ CUM GPA: ___________

Signature of Registrar: ___________________________ Date: __________________________

SCW - Undergraduate Dean / Advisor or YC – JS Advisor:

Student is ☐ approved ☐ not approved for acceptance to the program.

Comments: ___________________________

Signature of Dean/Advisor: ___________________________ Date: __________________________

Graduate Dean:

Student is ☐ approved ☐ not approved for acceptance to the program.

Comments: ___________________________

Signature of Graduate Dean: ___________________________ Date: __________________________

Please note: Graduate school will notify student and will cc the undergraduate registrar of its decision.

Updated 7/31/2012
Joint Undergraduate / Bernard Revel BA-MA Program
Course Approval Request

Name: ____________________________ YU ID #: ____________________________

Mailing Address: ____________________________
(If Dormitory, Building & Room)

Phone: ____________________________
Email: ____________________________

Current Class: □ JR □ SR Major: ____________________________

I have been admitted to the Undergraduate-BRGS Joint Program and request permission to take

□ One □ Two of the following course(s) for a total of ____ credits during the

□ Fall 20____ □ Spring 20____ □ Summer 20____ Semester

To date I have already taken ____ credits at Revel (A maximum of 12 credits may be taken as part of the BA/MA program)

FOR STUDENT USE:

Graduate School Course Information

Include the specific requirement you would like each course to fulfill if any:

<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>Course #</th>
<th>Title</th>
<th>Cr.</th>
<th>Specific Req.</th>
<th>Course #</th>
<th>Specific Req.</th>
<th>Signature</th>
</tr>
</thead>
</table>

FOR ACADEMIC ADVISOR:

(YC students, see the Jewish Studies Advisor)

Indicate the specific requirement the course will fulfill, if any:

<table>
<thead>
<tr>
<th>CRN</th>
<th>Dept.</th>
<th>Course #</th>
<th>Title</th>
<th>Cr.</th>
<th>Specific Req.</th>
<th>Course #</th>
<th>Specific Req.</th>
<th>Signature</th>
</tr>
</thead>
</table>

Signature of Student: ____________________________ Date: ____________________________

INCOMPLETE FORMS WILL NOT BE PROCESSED

FOR OFFICE USE ONLY

Action by Dean/Advisor Comments: ____________________________ Date: ____________________________

□ Approved □ Denied Signature ____________________________ Date ____________________________

Action by Graduate Dean Comments: ____________________________

□ Approved □ Denied Signature ____________________________ Date ____________________________

Action by Registrar Comments: ____________________________

□ Approved □ Denied Signature ____________________________ Date ____________________________