

FACULTY ADVISOR HANDBOOK



**YESHIVA UNIVERSITY
NATIONAL MODEL UNITED NATIONS XXVII
FEBRUARY 12-14, 2017
STAMFORD, CT**

YESHIVA UNIVERSITY

The University's guiding vision is the confidence that the best of the heritage of contemporary civilization—the liberal arts and sciences—is compatible with the ancient traditions of Jewish law and life. On the undergraduate level, this belief is embodied in the dual program of Jewish studies and the liberal arts, sciences and business, geared to receiving specialized preparation for advanced work in a discipline or profession.

Yeshiva University is committed to the love of learning for its own sake (known in Jewish tradition as Torah Lishmah) and to teaching and research that stress a striving for excellence.

Yeshiva University is committed to serving the general and Jewish communities of the nation and the world by preparing well-trained professionals and by providing pioneering resources for community service.



Dear Faculty Advisor,

Yeshiva University's National Model United Nations (YUNMUN) conference is in its 27th year. Each year, the conference has grown in popularity and is a highlight of our academic year.

The conference itself is a culmination of months of preparation by you, your students, and Yeshiva University's undergraduate students. Without you, this conference could not take place or be as successful as it is. You play a critical role in providing an educational and culturally enriching experience for your students.

Please read this handbook carefully. Its goal is to ensure a safe environment for all conference participants.

If you have any questions, please feel free to contact me in the Office of Admissions at 646.592.4440 or via email: yunmun@yu.edu.

You may also want to check out our website at www.yu.edu/yunmun.

We look forward to an extremely successful YUNMUN XXVII!

Sincerely yours,

A handwritten signature in black ink that reads "Rachel Shandalov". The signature is written in a cursive style with a large initial "R" and a long, sweeping underline.

Rachel Shandalov

Associate Director
Office of Admissions

BEFORE THE CONFERENCE

Faculty advisors play an integral role in the success of the Yeshiva University National Model United Nations. Prior to the conference, their roles as educators and coaches are put to the test in preparing their students for their committee sessions and the challenges that await them. Faculty advisors will be required to direct their students to valuable sources of information. They will often be required to do research themselves in order to help the students sift through reams of information and decide what may be trivial or important.

Although information is important, it is useless if a delegate cannot present and argue a country's standpoint in a committee session. Faculty advisors will have to prepare their students to engage in a verbal and intellectual battle with their country's opponents. In this regard, the Model United Nations may demand more preparation on the advisors' part than on the part of their students.

A few places to start may be:

Libraries

The Internet

Your country's embassy or consulate

Newspapers

News magazines

We would also strongly recommend that advisors conduct a number of mock sessions prior to the conference. Please contact the secretary general for guidelines on how to do this.

The students will be expected to know all the rules of the conference as delineated in the Delegate Handbook.

If there are any academic questions, or if an advisor is not sure how to conduct certain areas of research, please do not hesitate to contact us at yunmun@yu.edu.

AT THE CONFERENCE

The faculty advisor's role in the conference involves ensuring that his or her delegates have an educationally enriching experience. Delegates are expected to adhere to Yeshiva University's standards of conduct and the faculty advisor's help in this regard is vital.

All faculty advisors are required to be fully conversant with the Delegate Handbook. Many of the rules and regulations of the conference apply equally to delegates and their faculty advisors.

It is the responsibility of the chaperone/advisor to ensure that all delegates are present for all conference programming, and that appropriate decorum is maintained throughout.

*Faculty advisors are responsible for delegate conduct at all times.

Arrival and Departure

- Delegates will not be permitted into the hotel unless their faculty advisor is with them. A faculty advisor is expected to be with delegates at all times and no delegation may travel without faculty advisors.
- Delegates may not disembark until told to do so by a Yeshiva University representative.

Badges

- Upon registration, each faculty advisor and delegate will receive a conference badge with his/her name and the name of his/her school. These badges must be worn by all faculty advisors and delegates at all times throughout the conference.

Hotel

Cooperation is expected in maintaining order throughout the conference in order to provide an educational, safe and fun environment.

- Specific hotel floors will be designated for each gender. Under no circumstances may a member of one gender be on a floor of the opposite gender.

- The hotel has been instructed not to honor any requests by delegates unless they go through their faculty advisor. Do not send delegates to request services from the hotel—only an advisor may make such requests.
- Telephones and pay-per-view movies can be activated only in a faculty advisor's room if he or she provides the hotel with a credit card. These amenities have been blocked in all delegates' rooms and may not be activated under any circumstances.
- Visitors not participating in the conference are not permitted in hotel rooms being utilized by YUNMUN delegates or faculty advisors.
- Smoking and the possession/consumption of alcohol, illegal substances or non-kosher food by delegates or faculty advisors will not be tolerated. Any disregard for these regulations will result in expulsion from the conference at the expense of the school.

Curfew

- Faculty advisors are expected to have all delegates in their respective hotel rooms by curfew. Faculty advisors are required to be on duty until 1AM, or if need be, until they are confident that all of their delegates are in their respective rooms. Faculty Advisors should make sure that they are reachable via cell phone at all times throughout the conference, should any emergencies arise.
- Delegates are not permitted in a faculty advisor's hotel room under any circumstances.
- Faculty advisors are not permitted to conduct meetings with delegates following curfew—sufficient time has been allotted during the day to meet with delegates.
- Delegates are not permitted in the hallways after curfew and may not be escorted anywhere in the hotel by faculty advisors except in emergency situations. After curfew, all hallways are expected to be empty.
- Delegates and faculty advisors are only permitted on the committee room floors and the floor of the hotel and conference rooms to which they are assigned.

Dress Code

The dress code for all students will be business attire and must conform to Jewish standards of modesty (*tzniut*). As is standard in yeshiva high school dress codes, please be aware that women's skirt/dress length must reach the knee or longer and men must wear *kippot*. Women should wear a dress, suit or skirt with a blouse or sweater. Men should wear a suit or jacket and dress pants with a shirt and tie. No sneakers or jeans will be permitted. Any delegate not dressed appropriately will be asked to return to his/her hotel room to change. The dress code applies not only to committee sessions but also to the entire conference. During arrival/departure, business attire is not necessary, but the clothing must conform to the standards of *tzniut* discussed above.

Minyanim and Speaker Presentations

- Attendance at all minyanim and speeches is mandatory. Both of these activities are central to our educational message and as such, are taken very seriously.
- During the time of minyanim and speeches, faculty advisors are required to supervise their delegates.

Committee Sessions

Faculty advisors are encouraged to be quiet spectators during committee sessions.

- Faculty advisors must be unobtrusive. They may not disturb a committee in session.
- Faculty advisors may not talk to delegates during a session.
- Faculty advisors may take photographs of their students in committee sessions, provided this does not disturb the session.
- Committee rooms will be closed to faculty advisors during roll call votes. Advisors must leave the room quietly if a committee motions to commence a roll call vote.
- If faculty advisors notice a problem in a committee session, they should not interrupt the session nor approach the chair of that committee. The faculty advisor should speak with the secretary general or under-secretary generals.

Faculty Lounge

A faculty lounge will be located in the gazebo on the main level of the hotel throughout the conference. The lounge is a place for faculty advisors to relax and converse with colleagues. Coffee and other refreshments will be available throughout the day. It is off limits to all delegates.

Faculty Meetings

A number of meetings with faculty advisors and conference organizers will take place during YUNMUN. Faculty advisors are required to attend all of these meetings in order to ensure the success of the conference.

Medical Emergencies

A crew of emergency medical technicians will be present throughout the conference. The EMTs can be contacted in the following ways:

- The EMTs have a radio and can be contacted by the conference coordinators, secretary general, the hotel and others.
- We will inform faculty advisors of the EMTs' room number once they arrive at the hotel. If an emergency occurs at night, please call the primary EMT in his room. If he is not in his room, please call the hotel reception desk.

If you feel a situation is urgent, or if you are unsure, please do not hesitate to contact an EMT immediately. 911 may also be called in the case of all emergencies.

Awards

The secretary general, under-secretary generals, chairs and assistant chairs look at the following criteria in determining award recipients:

- Prior to submission, all position papers must be cleared by www.TurnItIn.com.

- Only delegates who have submitted position papers by the deadline are eligible to win awards. Position papers must have been emailed by the faculty advisor as PDF attachments to yunmun@yu.edu . We are not able to accept other file formats.
- Knowledge of material and familiarity with issues
- Oration
- Ability to compromise and negotiate
- Truthful and accurate representation of the country’s position
- Knowledge and use of rules of procedure

Conclusion

YUNMUN’s goal is to educate and challenge students, many of whom are academically outstanding. Its success is largely dependent on the delegates being prepared and fully involving themselves with the conference. Faculty advisors play a vital role in ensuring that delegates invest the time to research their committee topics and stay up-to-date with their countries’ current events. Additionally, faculty advisor cooperation is needed for maintaining an educational, safe and fun environment for the delegates.

YUNMUN is a valuable experience for all involved—delegates, faculty advisors, Yeshiva University undergraduates and conference organizers—let’s make it happen!

Thank you in advance for the hard work, time and effort that you put in to help make YUNMUN the tremendous success that it is. This is our 27th year and we look forward to many more!



NOTES



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