Ferkauf Graduate School of Psychology
Clinical PsyD Program Transfer of Credit Policy

Credit for work completed at another institution is not automatically granted; the Program Director, the Dean, and the Office of the Registrar must approve its acceptability and appropriateness to the degree sought at the School.

Rules

1. A maximum of 12 credits may be transferred from degree programs external to YU
2. Only 3 of the 12 credits may be substituted during any given semester at Ferkauf
3. Only graduate courses may be transferred. Undergraduate courses may not be transferred.
4. No credit is given for any course transferred from another institution with a grade below B- or a P grade, nor for any subject that is technical or commercial, or in any way not ordinarily classified as a liberal arts subject.
5. Transfers must be submitted and approved by the end of your first year at Ferkauf.
6. Transfer must be approved by the registrar's office, the course instructor and the director of the clinical program
7. No credit is allowed for any courses completed more than 10 years before the date of application for advanced standing, whether or not the credit was earned toward a formal degree.
8. Students are not allowed to transfer credits for the following courses:

    1) PSC 8435: Clinical Interviewing
    2) PSC 8813: Lifespan Psychopathology
    3) PSC 8287: Research Methods and Design
    4) Assessment sequence requirements
    5) Psychotherapy sequence requirements
    6) Doctoral research project requirements
    7) Any practicum course
    8) Any research seminar

Rationale for the excluded courses

In general, coursework that provides foundational "Discipline-Specific Knowledge" (as defined by APA) is allowed for transfer. Work involving direct application of clinical and research skill, typically falling within the broad category of "Profession-wide Competencies" (as defined by APA), is generally not allowed for transfer, as we need to directly oversee the quality of training and skill development in each of those areas.

Process
1. First, please initiate a discussion with your academic advisor about which graduate courses you wish to transfer.
2. Once you have decided which courses you will transfer based on the above discussion, please submit your graduate transcript to the registrar's office who will:
    a. Check to make sure that this is a graduate course you wish to transfer and
    b. Check your Ferkauf transcript to make sure you have not exceeded the 12 credit maximum.
3. If the registrar gives you initial approval based on the above, they will give you a Transfer of Credit Application form.

4. Next, please obtain and submit the course syllabus of the graduate level course you took to your academic advisor, who will coordinate with the Ferkauf instructor who is teaching the course for which you would like to obtain a transfer. This faculty member will inform you via your advisor whether or not the course you previously took covers the same content as the course at Ferkauf. If the faculty member grants approval, he or she must sign the transfer of credit application to indicate their approval.
5. Submit the signed application form to your academic advisor to obtain their signature.
6. Once you have obtained both signatures (course instructor and academic adviser), please submit the form to the program director, who will coordinate with the Registrar's office and the Dean for final approvals.