



**Job Opening:**

***Program Description:***

New York City Mission Society improves the lives of children, youth, and families in the city's most underserved communities. The New York City Mission Society helps children, youth, and families in New York City's poorest neighborhoods transcend the ills of poverty and create a cycle of success for generations to come. We have a dynamic portfolio of education, workforce development, prevention, and youth development and community-building programs. This year the New York City Mission Society will provide services to more than 7,000 youth and families in Harlem, the Bronx, and Brooklyn.

The *Learning to Work Program*, administered at *Harlem Renaissance High School* in collaboration with the New York City Public Schools, assists under-credited students in acquiring the skills, knowledge, and habits of mind that will maximize their potential.

***Title:*** *Licensed Social Worker*

***FLSA:*** *Regular Full-Time Exempt*

***Reports to:*** *Program Manager*

**Basic Function:** To assess the social, emotional and life needs of children and families and to connect them to needed services.

**DUTIES & RESPONSIBILITIES:**

- Provide case management services to students and families enrolled in the Learning to Work Program
- Provide crisis intervention services inclusive of on-site crisis counseling.
- Develop and maintain a community resource directory to be accessed and used by parents
- Develop and maintain a city-wide referral network
- Ensure that students receive appropriate services either on-site or through referral to outside resources
- Design, develop, and implement parent and student workshops
- Document contact with clients electronically
- Provide individual & group counseling to students
- Participate in interdepartmental meetings, case conferences and mediations
- Conduct home visits on an as needed basis



## **QUALIFICATIONS:**

LMSW required, LCSW preferred. Must have at least 3 years experience providing services to adolescents and families. Familiarity with the Department of Education system a plus. Superior interpersonal skills. Thorough knowledge of adolescent development and family dynamics. Minimum of 2 years' experience working with a similar population. Excellent written and oral skills. Bilingual (English/Spanish) a plus. The Mission Society offers clinical supervision for staff seeking their LCSW or LCSW-R.

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### **General Requirements**

Staff are expected to be committed to the mission, vision, and values of Mission Society.

### **Salary and Benefits**

Salary range: \$64,900-\$66,400 based on qualification, experience, and fit. Comprehensive benefits include medical, dental, life, long term disability insurance, 403(b) retirement plan with 5% employer contribution, TransitChek, Employee Wellness Program, Municipal Credit Union membership, voluntary supplemental insurance options.

### **Apply**

Interested and qualified individuals should forward their resumes with cover letters to:

Submit a cover letter with qualifications that relate to this position, salary requirements and resume to [HR@nycmissionsociety.org](mailto:HR@nycmissionsociety.org). Include in Subject Line: Harlem Renaissance HS Social Worker

Note: We are unable to accept phone calls. Applicants must meet the qualifications stated above.

Only applicants selected for further consideration will be contacted.



*Mission Society of New York City is an equal opportunity and affirmative action employer. Qualified applicants will receive consideration without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.*

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[missionsociety.org](https://missionsociety.org)