



**Position:** Substance Abuse Counselor (Full – Time)

**BASIC FUNCTION:** Provides substance use counseling/treatment services for inpatient adults in substance use treatment program. Services and interventions are based on input from the interdisciplinary treatment team and the clinical/program supervisor and compliance with regulatory standards and best practices.

**MAJOR DUTIES:**

- Provides individualized, evidence-based counseling/treatment for substance use disorders, and mental illness when indicated.
- Conducts client intakes including psychosocial history and mental health screenings, makes clinical assessment and designs person centered treatment plans.
- Coordinates client treatment with other clinicians as indicated.
- Establishes professional and therapeutic relationship and serves as a positive role model.
- Provides individual counseling, group and/or family counseling as indicated (some clients will have acute or chronic status; others will have rehabilitative status).
- Maintains client charts in regulatory compliance, updates treatment planning, writes progress notes and psychosocial histories.
- Prepares required reports.
- Refers clients for needed services.
- Sees unassigned clients at request of Director of the department as needed.
- Performs administrative tasks as assigned by Director of the department.
- Fills in for other staff who are on vacation.
- Performs other duties as requested or assigned.

**QUALIFICATION - EDUCATIONAL AND PROFESSIONAL EXPERIENCE:**

- CASAC and related experience

**SCHEDULE:** Tuesday-Saturday, 9:00AM - 5:00PM

**LOCATION:** Bronx NY 10452

This position requires full COVID-19 vaccination status.

To join our diverse team, please include a cover letter and **salary requirements** with your resume/application submission to [aible@highbridgeny.com](mailto:aible@highbridgeny.com).