Request for Change of Name on School Records

For current students who desire their name to be changed/listed differently on official University records.

In all cases where the student's name is changed the original name will remain on the record, as well as the new one.

*In case of divorce or annulment the change will be recorded as follows:*

SMITH, JANE – maiden name resumed (date)
DOE, JANE

*In case of change of last name the change will be recorded as follows:*

SMITH, JOHN – name changed legally (date) from
DOE, JOHN

*A change of the first name will be made in the following form:*

SMITH, JACK – also known as
SMITH, JOHN

YU ID #:

Name as it currently appears on school records

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Middle</th>
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</thead>
</table>

New Name

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Middle</th>
</tr>
</thead>
</table>

Mailing address:

(If Dormitory, Building & Room)

Phone: Email:

School(s) of YU student is currently attending (check all that apply)

Undergraduate: □ IBC □ JSS □ KATZ □ MYP □ SBMP □ SCW □ SSSB □ YC
Graduate: □ AGS □ BRG □ CARDOZO □ FERKAUF □ KATZ □ SCW □ SSSB □ WSSW

Documentation: I am presenting one of the following forms of documentation to substantiate my new name (check one):

☐ Birth Certificate ☐ Court Order ☐ Driver’s License ☐ Social Security Card ☐ Passport

Student’s signature: __________________________ Date: __________________________

Student submits form to the Office of the Registrar.

For Office Use Only

Office of the Registrar:
Processed by: __________________________ Date: __________________________

Updated 2/19/2019