Wurzweiler School of Social Work
Recommendation Letter Guidelines

Please adhere to the following guidelines for writing a letter of recommendation for the Wurzweiler School of Social Work applicant. The letter of recommendation, along with other materials submitted by the student, will provide the Admissions Committee with important information necessary to make the right decisions for the applicant, the school, and the social work profession. Your time and effort in completing this letter on their behalf is very much appreciated. Letters must be typed and submitted on the recommender's business letterhead (if applicable).

In the letter of recommendation, please address the following:
* How long, and in what connection do you know the applicant?
* Is he or she knowledgeable about, and sensitive to, social issues?
* Personal qualities such as intelligence, maturity, capacity for self-awareness, presentation of self, resourcefulness, sound judgment, and a concern for the well-being of others are important to be a successful social worker. Please assess the applicant's academic and professional promise within this context. Although the recommendation is free form, please discuss the applicant's qualifications for graduate study.

Please submit the recommendation via email to wurzadmiss@yu.edu at your earliest convenience. The subject line should read: “Recommendation on behalf of First and Last Name of Applicant.” Please note the applicant's application will not be considered complete until we have received this form back from you. If you have any questions feel free to contact us at 212-960-0810 or via email at wurzadmiss@yu.edu.