



**Professional Activity Fund**  
**Yeshiva College and Stern College**  
Effective Fall 2025

Faculty research in the sciences, social and behavioral sciences, arts, and humanities is central to the mission of Yeshiva College and Stern College. Faculty members who present their research to their colleagues nationally and internationally keep our institution at the forefront of knowledge creation, and their innovations enrich our community of scholars and students.

The Dean's Office of the Undergraduate Faculty of Arts and Sciences makes funding available for members of the full-time faculty to participate in scholarly and professional activities that align with their position at Yeshiva University and with the mission of the colleges. The Professional Activity Fund supports expenses to advance a specific project that is already close to completion; examples include publication subventions, travel to professional conferences to present research, and the presentation of artistic performances or exhibitions.

**Eligibility:** Full-time faculty members with primary appointments at Yeshiva College or Stern College are eligible to apply for funding to support professional activities. Faculty members who have research funds written into their contracts, who have grants that support research expenses, or who have access to endowed funds that support their research are not eligible. Faculty members may apply for and accept funding from both the Professional Activity Fund and from other university funds (e.g., funding from the Office of the Provost). Expenses to support exploratory research travel, student research assistants, or the purchase of general supplies, books, journal subscriptions, or professional memberships are not eligible.

**How Much Funding Can a Faculty Member Request?** Funding allocations from the Professional Activity Fund will not normally exceed \$2,000 per fiscal year; faculty members whose project requires that they travel internationally may request up to \$2,500. Funding is available on a first-come, first-served basis each fiscal year. Once funds have been expended, no further awards will be made until the following fiscal year.

**Process:**

- Faculty members applying for support from the Professional Activity Fund must apply via [this form](#).
- Materials required for submission include:

- A project proposal and justification, including an explanation of how the project aligns with the faculty member's position at Yeshiva University and with the mission of the colleges,
- Evidence of the project's status—for example, confirmation of invitation or acceptance to a conference or publisher's contract requesting a subvention, and
- An itemized budget and brief budget justification.
- Proposals will be reviewed first by the Department Chair and then by the Dean's Office.
- All expenses must be incurred during the fiscal year for which the award is made. Receipts must be submitted within 45 days of return from travel or from incurring other approved expenses, in accordance with university policies.
- Awards are subject to all university policies and procedures, including but not limited to those concerning travel, reimbursement, and professional conduct. Awardees who do not adhere to university policies and procedures may forfeit their funds. The university's reimbursement form may be downloaded from [this link](#).