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Over 35 years providing

services to help older people remain safely in their own homes and community   
for as long as they choose through four unique programs:

**Memory Center:**   
A dual-language memory loss program

**Social Services:**   
Assistance for frail and isolated seniors

**Senior Center**:   
Nutritional hot lunches, educational and social programs, casework assistance

**Caregiver Services**

Special support for underserved caregivers of loved ones with memory loss

**Position: Assistant Director Memory Center**

**Riverstone Senior Life Services, Memory Center   
(99 Fort Washington Ave., NYC)**

Riverstone's Memory Center has been providing Social Adult Day Services for people with memory loss since 1986. It is the only program of its kind that offers a dual-language program (Spanish and English).

The Assistant Director works directly with Director making sure that clients with memory loss are receiving the best services and care, coordinates and participates in individualized care planning, care plan review meetings and making sure all programmatic requirements are met.

The Assistant Director position also includes direct supervision of program staff, and coordinates all program activities involved with the safe and effective operation of the Memory Center. The Assistant Director will also be involved in doing some intakes and outreach and case assistance.

Bilingual-English and Spanish ***essential.***

***Hours 8am to 4pm Monday-Friday*Requirements**

BA or BS Degree at a minimum required. Experience with senior population preferred but not absolutely required

Candidate must have strong leadership and supervisory skills and fluent in English and Spanish

**Salary:** $50,000-$55,000

**[To Apply](mailto:cnunez@riverstonenyc.org)**

Please send resume and cover letter

Memory Center Director Carmen Nunez: [cnunez@riverstonenyc.org](mailto:cnunez@riverstonenyc.org)  
212-927-5600