Job Title: Credentialed Alcoholism and Substance Abuse Counselor (CASAC)

Date: July 2020

Department: Preventive Services

FLSA Status: Non-Exempt

Reports To: Preventive Services Clinical Director

Direct Reports: N/A

Workweek: 35 Hours

Job Summary:

The principal objective of preventive care is to address family stressors after traumatic incidents related to the safety and well-being of the children in the home. As one of two Addiction Specialists, of the Forestdale the Strong Families: Preventive team, the Addiction Specialist/CASAC is responsible for identifying and implementing strategies to identify and effectively work with adolescents and/or parents who might be experiencing substance misuse issues. The CASAC primarily works with staff in the FT/R program to administer substance use assessment tools to evaluate and refer clients to appropriate substance use treatment resources. The CASAC may also be required to administer testing, make referrals and to conduct groups for youth and for adults. The CASAC may also be required to provide assistance to the Family Support and Trauma System Unit as needed.

Major Responsibilities/Activities:

- Provide initial and on-going assessment to families with substance use concerns
- Provide outreach to families through home visits and other interventions to engage and/or facilitate treatment
- Make recommendations and/or referrals for services off-site when level of services merits the need for intensive substance use treatment
- Follow-up with case planning staff to ensure that the current service provisions are appropriate and that family is participating
- Arrange/provide counseling to family members, as needed
- Identify, develop and maintain treatment and aftercare for clients with substance use concerns to linkages and other community resources to maximize the utilization of available services
- Conduct appropriate groups, including but not limited to relapse prevention
- Participate in interdisciplinary team meetings such as: the Clinical Diagnostic Team (CDT) Meetings and Family Team Conferences (FTC) and other conferences as determined by the program needs and review preventive referrals as it relates to case openings, closings and demographic changes.
- Other duties as assigned.
Minimum Requirements:

- Bachelor's or Master's Degree in Social Work, Psychology, Mental Health or a related credential from an accredited college or university
- CASAC or CASAC-T
- At least 2 years of experience; some clinical experience preferred
- Strong organizational, written, and verbal communication skills
- Ability to accommodate a flexible work schedule