*Please share with your faculty:*

**Assessing Your Program-Level Assessment Process**

An important part of implementing an effective assessment process is periodically reviewing different aspects of your program’s assessment process, and if necessary revising and refining it. A program’s review of their assessment process should be a collaborative effort. More specifically, it should involve program administrators, faculty, and outside stakeholders. Aspects of the process that should be periodically reviewed include program mission statements, goals and objectives, curricula, methods of assessing objectives, ways of gathering and analyzing assessment data, and methods of sharing, reporting, and discussing the use of assessment data to inform the program. Here is a [guidebook](../A%20Guide%20to%20Periodically%20Assessing%20Program-Level%20Assessment%20Processes.pdf) that I prepared with questions to consider when reviewing your program’s assessment process. In addition, this [MSCHE rubric](../MSHE%20Asmt-process-rubric-3-11-08.doc) can be used as a tool for evaluating different aspects of your program’s assessment process.

**Check out!** Kelly, V. (2013). [Assessing assessment: Five keys to success](http://www.facultyfocus.com/articles/educational-assessment/assessing-assessment-five-keys-to-success/). *Faculty Focus*. Retrieved January 24, 2017 at http://www.facultyfocus.com/articles/educational-assessment/assessing-assessment-five-keys-to-success/.

**Please share examples** of ways your program has reflected upon, and revised or refined its assessment process, and I will feature those examples on [YU’s Learning Assessment Website](http://yu.edu/provost/assessment/).

**Please contact me** if you have any comments or questions on any aspects of your program assessment activities.