To Access Kronos On Campus

Option 1

- Log into the YU network using your active directory network credentials.
- Active directory network credentials are the username and password used to log into your computer each day.
- Log into Kronos at https://kronos.yu.edu using those same active directory network credentials.

Option 2

- Log into InsideTrack at https://insidetrack.yu.edu using your active directory network credentials.
- Active directory network credentials are the username and password used to log into your computer each day.
- Click on the Employee tab at the top of the screen.
- Select Kronos – Time Entry from the Employee Tools & Systems section.
- Log into Kronos at https://kronos.yu.edu using those same active directory network credentials.

To Access Kronos Off Campus

  - Active directory credentials are the username and password used to log into your computer each day.
- Select Kronos Time and Attendance.
- Enter your Kronos username and password as you normally would.
- Tips if you experience the following issues:
  - If using Internet Explorer (IE) you will need to remove yu.edu from the compatibility settings
    - To do so click on the Tools icon in the upper right hand corner of IE.
    - Select Compatibility Settings
    - Select yu.edu / click Remove / click Close
- If you are unable to access Kronos through InsideTrack, please log directly into Kronos on campus using https://kronos.yu.edu
If you continue to experience difficulties using Internet Explorer, please try either Google Chrome or Mozilla Firefox as the web browser.

If you continue to have issues, please feel free to contact Payroll Services or reach out to the ITS Help Desk at #6123 or 800-829-7418.

Some users may receive a message regarding “Adobe Flash Player” if you do, please contact the ITS Help Desk at #6123 or 800-829-7418.

Payroll Services
Belfer Hall Room 216
Second Floor
646-592-4320
payrollservices@yu.edu
https://www.yu.edu/hr/payroll