Dear YU Community,

ITS is launching a password management portal called “YU Password Manager” to provide end users with a simple, secure, self-service solution to reset passwords and unlock accounts.

ITS is rolling this self-serve feature as part of its broader security enhancement initiatives. These features empowering the users to take control of their account is the first step toward setting the base for stronger security practices throughout the organization.

ITS has completed internal testing of the Password Manager Portal and we are ready to expand the pilot to you. Please keep an eye on your email – you will be receiving a system generated email over next couple of days with the subject titled “YU Password Manager — Create/Update Your Questions and Answers Profile” on how to access the portal and enroll into the Q&A profile.

Your feedback is greatly appreciated – please send your comments to passwordhelp@yu.edu. Your feedback will be carefully reviewed. This portal will be rolled out to everyone in YU starting 2nd week of March 2018. Please complete your enrollment by Monday 1/29/2018

Below is some general information regarding YU Password Manager.

- **What is YU Password Manager?**
  YU Password Manager is the web portal that allows users to change or reset AD passwords and unlock accounts through its self-service features.

- **What do I need to do to get started with the portal?**
  You will be getting a system generated E-mail with a link to the site and further instructions on how to create a Q&A profile.

- **Why do I need to enroll and complete the Q&A profile?**
  This is a one-time enrollment that must be done by each user – these questions and answers will be used to reset or change passwords through the self-service portal. Your questions and answers are secure and not revealed to anyone.

- **I have enrolled and completed Q&A profile. What’s next?**
  If you have enrolled and completed the Q&A profile, you are all set and can start using the portal to change/reset your password or unlock your account. You will keep getting reminders via e-mail until your profile is completed.

- **Do I have to change my password after I enroll in the Q&A profile or does it automatically change my password?**
  No - you do not have to change the password after you are enrolled in the Q&A profile for the password manager. It only sets you up for self-serve your password change/reset needs. This tool does not automatically change your password. However, when appropriate, ITS will require you to change password.