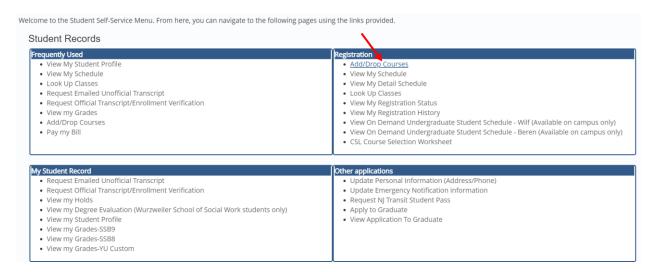
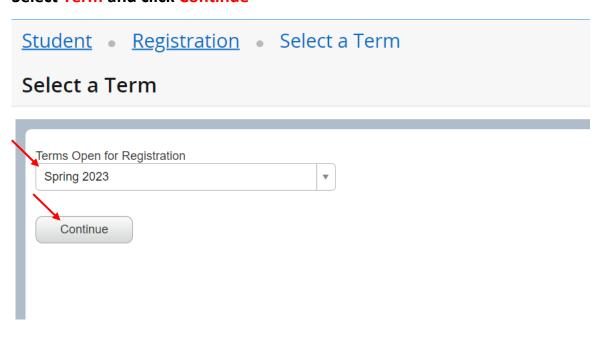
## To Register for courses in Self Service Banner, navigate to the Student Dashboard and click Add/Drop Courses



#### **Select Term and click Continue**



# Search for classes in the Find Classes tab (to register using the Enter CRNs tab, please see below)

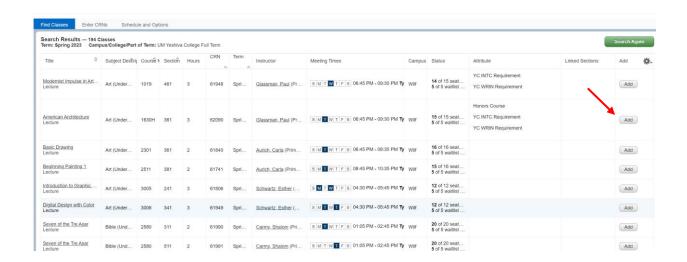
Student • Registration • S	Select a Term • Register for Classes	
Register for Classes		
Find Classes Enter CRNs Schedu	e and Options	
Enter Your Search Criteria  Term: Spring 2023		
Campus/College/Part of Term		
Subject		
Course Number		
Title		
Attribute		
Campus		
Credit Hour Range	to	
Instructor		
Open Sections Only		
Start Time		
End Time		
Meeting Days		
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		

### Select Campus/College/Part of Term for the schedule of classes for your School.

(You may need to scroll down to the bottom to see the search button.)

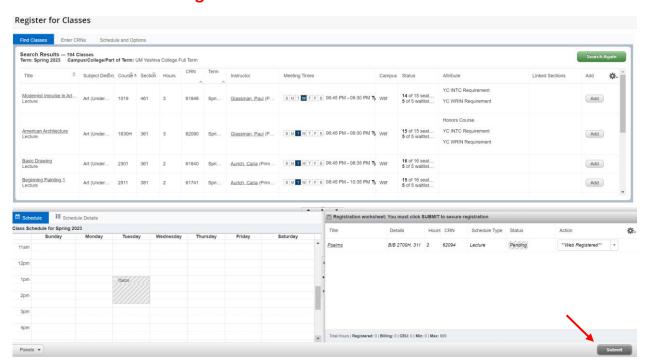
Register for Classes		
	Find Classes Enter CRNs Schedu	le and Options
	Campus/College/Part of Term	× UM Yeshiva College Full Term
	Subject	
	Course Number	
	Title	
	Attribute	
	Campus	
	Credit Hour Range	to
	Instructor	
	Open Sections Only	
	Start Time	
	End Time	
	Meeting Days	
	Sunday	
	Monday	
	Tuesday	
	Wednesday	
	Thursday	
	Friday	
	Saturday	
		Search Clear ▶ Advanced Search

From the Search Results screen, you can add a class to your Registration Worksheet. Click the ADD on the right-side of your selected class.

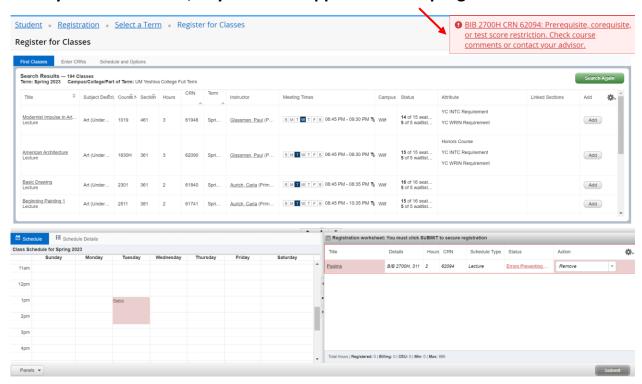


AFTER you add the class(es) to your Registration Worksheet, you MUST press Submit (at the bottom-right of the screen) to complete the registration.

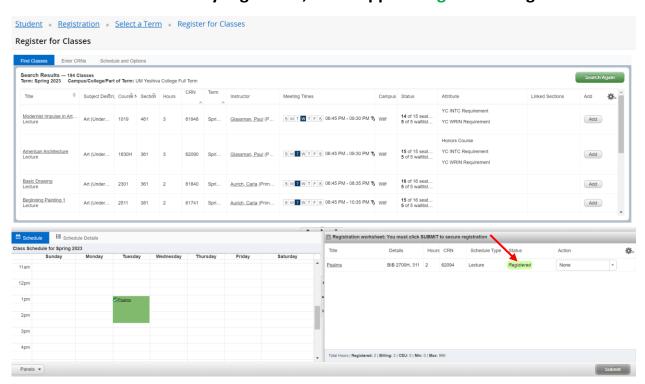
\*\*If you navigate away from the Register for Classes page, all pending courses in the Registration Worksheet will be removed.\*\*



#### Once you click **SUBMIT**, any error will appear at the top-right of the screen.

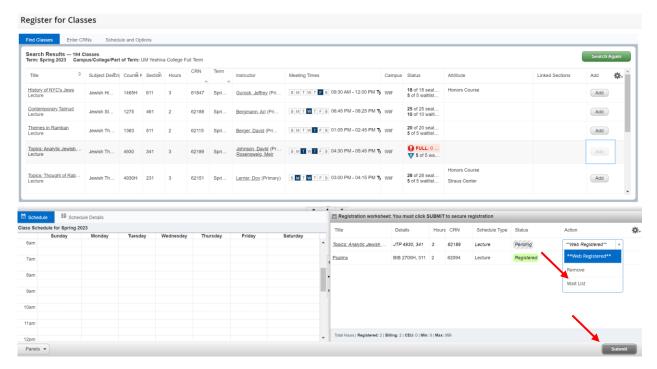


#### If the course is successfully registered, it will appear in green as Registered.

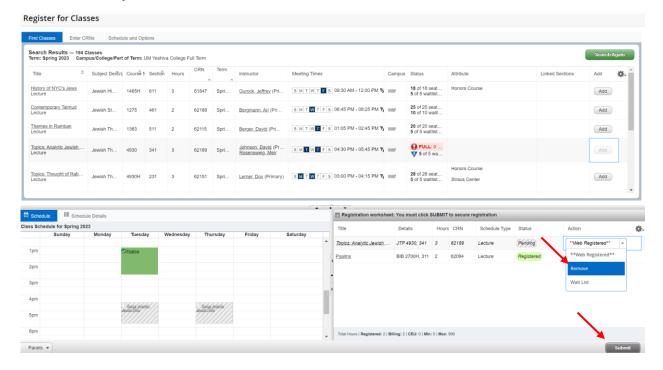


#### Waitlisting:

You may add yourself to a closed course, if there is a Waitlist. ADD the course to your Registration Worksheet and choose Waitlist from the Action dropdown. You MUST press Submit (at the bottom-right of the screen) in order to be placed on the Waitlist

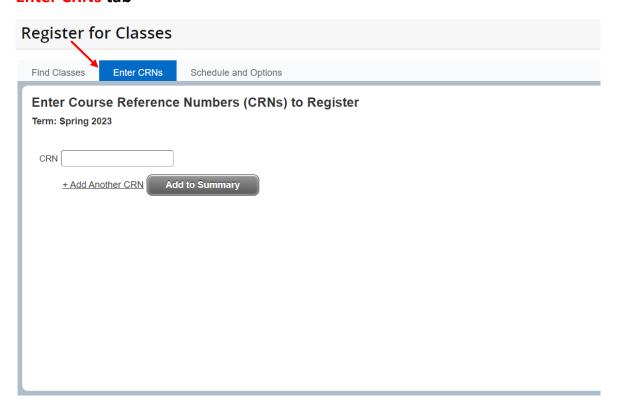


To Remove a pending course from the registration worksheet, choose Remove from the Action dropdown. You MUST press Submit (at the bottom-right of the screen) in order to complete the remove the course.



#### **Enter CRNs:**

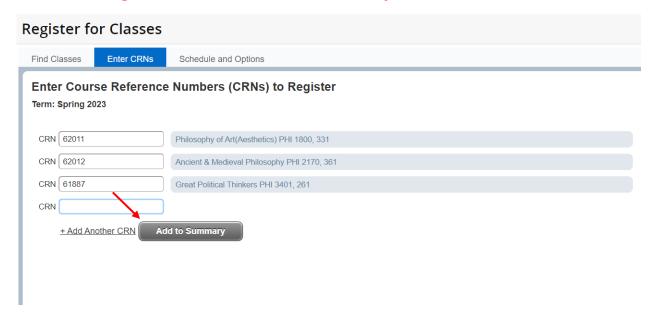
An alternative method to add courses to your registration worksheet is using the Enter CRNs tab



Enter the 5-digit CRN and click Add to Summary. Click +Add Another CRN to add more CRNs.

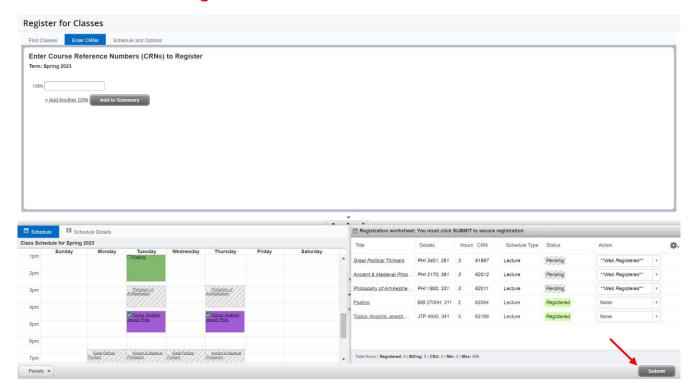


#### Enter the 5 digit CRNs and click Add to Summary.

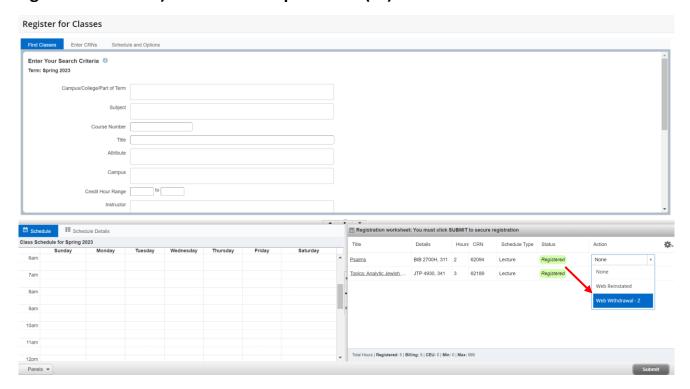


AFTER you add the class(es) to your Registration Worksheet, you MUST press Submit (at the bottom-right of the screen) to complete the registration.

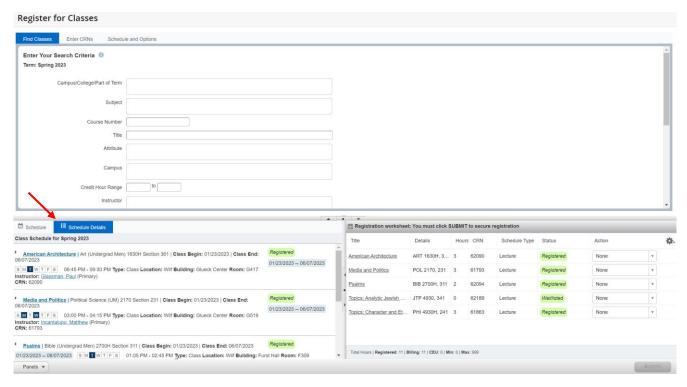
\*\*If you navigate away from the Register for Classes page, all pending courses in the Registration Worksheet will be removed.\*\*



To Drop a course from the registered courses, choose the Drop option (DROP or Web Withdrawal) from the Action dropdown. You MUST press Submit (at the bottom-right of the screen) in order to drop the class(es).



To view schedule details, you can click on Schedule Details from the bottom-left panel.



To see more class details including your waitlist position, click on the down arrow for that course.

