**February 2021**

*Please share with your faculty:*

**Creating a collaborative assessment process**

To be effective, it is important for assessment processes to be collaborative at both the program and course levels. Collaboration ensures that assessment is representative of shared goals and practices. In addition, collaborative assessment makes sure that all important stakeholders feel invested in the process.

At the program-level faculty should collaborate by contributing to all aspects of the assessment process including, the formation of the program’s mission statement, student learning goals & objectives, design and collection of assessment information, analysis of assessment results, and use of assessment information to inform and improve the program. For example, YC’s First Year Writing Program collaborates each year in their program assessment of specific student learning objectives. Multiple faculty members work together to design a shared rubric for evaluating targeted objectives. The faculty members refine the rubric by holding a norming session before using it to evaluate samples of students’ work against the rubric. In addition, each student assignment is evaluated by two faculty members who do not currently teach the student. Results are then analyzed and discussed at faculty meetings and shared with relevant stakeholders for the purpose of informing and improving student learning and instruction in the program and other related writing-intensive programs.

At the course-level collaborative assessment can be achieved by involving students in the assessment process. For example, students can help design test or quiz questions, class discussion questions, and even rubrics for evaluating their own work. Involving students in the assessment process not only makes them more invested in their own learning, but also helps to promote important metacognitive skills, which are critical for academic success.

**Check out!** Aguiar, C., Howard, A., Wright, A. (2020). Now more than ever: Why collaborative grading works, even online. *Faculty Focus*. Retrieved January, 21, 2021 from <https://www.facultyfocus.com/articles/educational-assessment/now-more-than-ever-why-collaborative-grading-works-even-online/>

**Please share examples** of how your program or course has created a collaborative assessment process and I will feature those examples on [YU’s Learning Assessment Website](http://yu.edu/provost/assessment/).

**Important reminder:** If you have not already done so, please email me your Fall 2020 program assessment report. If you have any questions about preparing your report, or any aspect of your Spring 2021 assessment activities, please contact me.