



Employee Locker Policy

- All lockers are the property of Yeshiva University (YU). YU reserves the right to inspect (or permit law enforcement to inspect) any locker at any time with or without notice or permission of the individual assigned to the locker.
- YU has the right to remove from a locker any YU property or any other item(s) that is stored in violation of its policies. To the extent practicable, YU will use reasonable efforts to have the employee present during inspections of lockers.
- YU is not responsible for any lost or damaged items, or items stolen from a locker.
- Individuals must maintain their lockers in a clean, tidy and sanitary manner and keep them free from odors and accumulation of food or trash.
- Storage of controlled or illicit substances (such as drugs and alcohol), and any item that may cause a health hazard, security risk, physical danger or a nuisance to the environment or other members of the YU community (such as weapons and explosives) or inappropriate material or items in violation of YU's Non-Discrimination and Anti-Harassment Policy is strictly prohibited. This also includes flammable materials, soiled clothing, rags, paint thinner or chemicals. See the Yeshiva University Policy on Drugs and Alcohol, and Weapons Policy.
- Open, unwrapped or unsealed food and beverages may not be stored in lockers. All other perishable food and beverages, and all opened or repackaged nonperishable food and beverages must be removed by the individual from their locker on a daily basis. Only nonperishable foods and beverages in unopened original manufacturer or distributor-sealed packaging and containers may be kept in lockers overnight.
- At the conclusion of the locker assignment period (or when the individual leaves YU), the individual must immediately remove all items from their locker. All contents left in lockers after this date will be removed and disposed of by YU.
- Use of a locker by a person other than the individual to whom it is assigned is prohibited.
- Nothing may be written or affixed to the interior or exterior of the lockers, including decals and unauthorized locks. Lockers may not be modified without the express written permission of YU.
- Individuals are responsible for promptly reporting to Facilities any damage or needed repairs. Individuals will be responsible for any damages they may cause.
- All items must be stored completely within a locker. All items left outside of a locker, whether secured or not, will be removed and disposed of by YU.
- Failure to comply with this locker policy may result in loss of locker privileges and/or disciplinary action in accordance with the YU policies, Code of Conduct, and/or civil or criminal penalties. Any prohibited items will be removed and disposed of by YU.