

Emeritus Appointment Policy February 2016

The president may confer the title of “Emeritus” upon a retiring tenured, full-time professor so long as he or she has served at least ten years at the university.

The president may also confer the title of Emeritus upon a retiring full-time administrator who holds tenured status.

The title of Emeritus is honorific and carries no remuneration. The university will offer library privileges and will continue to offer an email address in conjunction with award of the title.

Designations will follow conventional professional titles, e.g., full professor, emeritus or associate professor, emeritus.

Anyone wishing to carry the title Emeritus must make an application to his/her dean. The dean must provide the president, through the provost, an up-to-date CV and all supporting documentation in support of the nomination. Applications for consideration must be received by December 15 for faculty retiring after the fall semester and by May 15 for faculty retiring after the spring semester.

Emeritus titles may be conferred by the president after nomination by the professor’s department and dean.

The provost will make a recommendation to the president.

Professor Emeriti remain representatives of the University and, as such, are expected to adhere to the same standards of behavior and conduct expected of all faculty associated with the institution.