



THE NEIGHBORHOOD SELF HELP BY OLDER PERSONS PROJECT, INC.
953 SOUTHERN BOULEVARD Suite 203 BRONX, NEW YORK 10459-3477 (718) 542-0006

Position Available

Position: Case Manager	Salary: \$49,000 Full Time: 35 hour /week
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The purpose of the **Neighborhood SHOPP Case Management Program (CMP)** is aimed at maintaining and assisting homebound older adults to live independently in the community and reducing social isolation. Services include identification of needs and capabilities through a comprehensive intake and assessment process, determination of eligibility of DFTA-funded in-home and social adult day services, home-delivered meals and other supportive services; monitoring, advocacy, and follow-up on referrals and service provision.

Services to be Rendered:

The **CMP Case Manager** is specifically responsible for the following:

- Elicit and evaluate the client's presenting problem;
- Determine program eligibility and appropriateness;
- Maintain a caseload as assigned by supervisor;
- Conduct in-home assessments to identify goals, available resources and strengths;
- Establish a collaborative helping relationship with client and family support system that supports the dignity and self-determination of the older adult;
- Provide crisis intervention services and assist clients in development of emergency contingency plans;
- Conduct the 24 hr./ 15 day follow up phone calls for the initial authorization of Home Delivered Meals;
- Comply with the DFTA Case Management Standards when interacting with consumers and performing other job functions;
- Maintain and complete well written documentation in the clients' case records in STARS database;
- Complete worker logs/ daily units, and other administrative requirements;
- Participate in SHOPP staff training programs, staff meetings, and other meetings as assigned;
- Provide information and referral to other SHOPP programs and appropriate community agencies for resources and assistance;
- Acquire and maintain thorough knowledge of long-term care programs to ensure appropriate information and referrals to community resources when a person is ineligible for SHOPP-CMP;
- Work as part of a team focusing on collaboration and being involved in a supervisory relationship with the Social Worker Team Leader.

Minimum Qualifications:

The **Case Manager** will report directly to the Social Work Team Leader. The position requires a Bachelor's degree in relevant field required such as Social Work, Sociology, Psychology, Public Health etc. Essential competencies, knowledge and skills required include: advocacy, brokerage, care coordination, communication, problem-solving, collaborative teamwork and a dedication to empowerment and strengths-based social work practice. Must also have excellent communication skills (written and oral). Bilingual skills in Spanish is helpful.

Neighborhood Self Help by Older Persons Project (SHOPP) is a non-profit social services agency located in the Bronx serving minority older adults. SHOPP's mission is based on the philosophy of self-help. We believe that older people are capable of helping themselves and helping others improve their capacity to deal with the physical, emotional, social, and financial challenges they face as they age.

SHOPP has several components which include: the Senior Network Group Work Program; the SNAP Case Assistance Program; the VIP Crime Victims and Elder Abuse Program; New York Connects of the Bronx, the Neighborhood SHOPP Casa Boricua, Leon, Soundview and Guess Senior Centers, SHOPP Case Management Program, Lafayette Estates NORC Program and Caregivers Program.

To apply for this position email resume and cover letter to:
jobs@nshopp.org or send FAX to 347-862-6345
ATTN: Tynisha Rodriguez, Deputy Director
No Phone Calls Please

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