



Yeshiva University

OFFICE OF THE REGISTRAR • BEREN & WILF CAMPUS

Beren:	215 Lexington Avenue, 6 th Floor	New York, New York 10016	Phone 646 592 4180	Fax 212 340 7837	E-mail berenregistrar@yu.edu
Wilf:	500 West 185 th Street, Rm 114	New York, New York 10033	Phone 646 592 6270	Fax 212 960 0004	E-mail wilfregistrar@yu.edu

Application for Directed Study

Under special circumstances, students in need of a course listed in the Catalog but not currently offered are permitted to take the course by directed study. Approval is granted on an individual basis and the privilege is limited. Except under the most unusual circumstances a student may take only one Directed Study course per semester. For undergraduates, the student must be a senior, or, with special permission, a junior, with a minimum average of 2.5.

Procedure:

1. Student completes Part I and submits form to faculty sponsor.
2. During the first two weeks of the semester in which Directed Study takes place, the student must submit this form, signed by the faculty sponsor, as well as a student copy of his or her transcript to the Office of the Dean.
3. The Dean considers each application and must approve it before work begins.
4. At the end of the term, the instructor submits a grade to the Registrar. The course is listed on the student's record with its regular number and title.
5. Directed Study may be done during the summer, with permission of the faculty sponsor and the Dean of the college. There is a per-credit charge for such work.

I. TO BE FILLED OUT BY THE STUDENT

Student's name: _____ YU I.D. # _____

STARTS WITH # 800 or 999

Mailing address: _____

(If Dormitory, Building & Room)

Phone: _____ Email: _____

School in which credit is requested: SCW SYMS YC MYP RIETS Current class: JR SR

Directed study to be done in: Fall Spring Summer 20____ Expected date of graduation: Jan. May Sep. 20____

Major(s): _____ Total credits to date (including those in progress): _____

Course to be taken by Directed Study: _____

Dept.	Course #	Title	Credits
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Instructor under whom work will be done: _____

Reason why course must be taken by Directed Study: _____

Student's signature: _____ Date: _____

Student submits form to the faculty sponsor

II. TO BE FILLED OUT BY THE FACULTY SPONSOR

a. Sources to be used, reading requirements (bibliography attached): _____

b. Written assignments: _____

c. Evaluation requirements (examinations, term papers): _____

d. Nature of direct supervision (e.g. total number of hours of meeting with student): _____

e. Credits recommended for this work: _____

Faculty sponsor's signature: _____ Date: _____

Faculty returns form to student to submit to the Dean.

III. ACTION BY DEAN OF COLLEGE

Approved Denied Comments: _____

Dean's signature: _____ Date: _____

Dean submits form to the Registrar.

IV. OFFICE OF THE REGISTRAR

Comments: _____

Registrar's signature: _____ Date: _____

Student is registered for the course indicated above: CRN _____

Processed by: _____ Date: _____