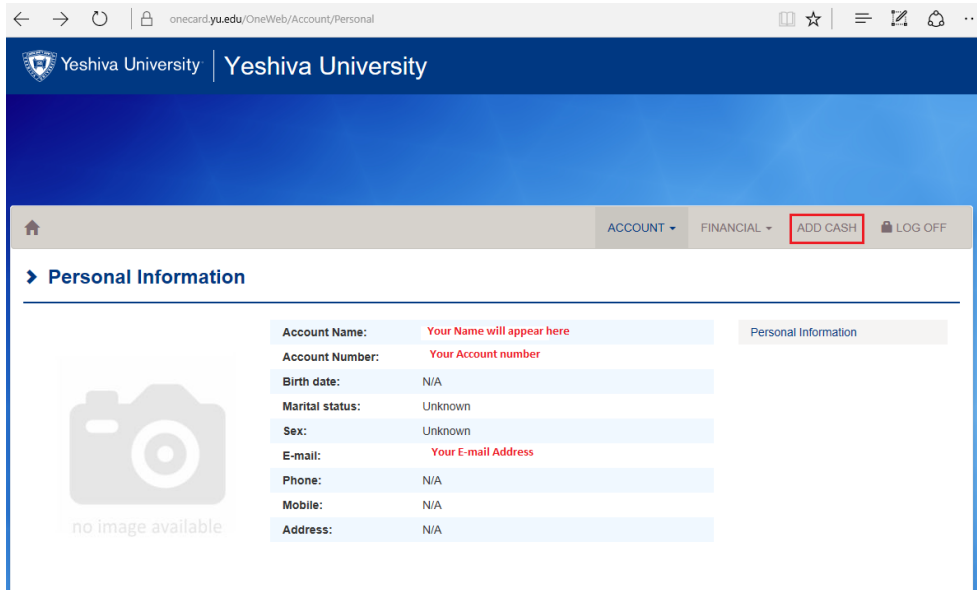




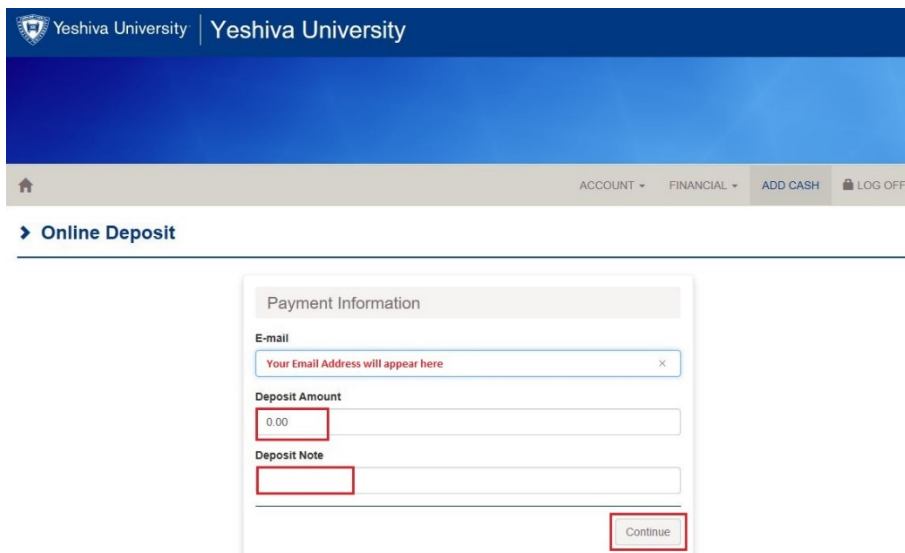
# Yeshiva University® Student Printing: Adding Funds to Print.yu.edu using a Credit Card

Funds can be added to your Printing Account using OneCard (<https://OneCard.yu.edu>). If you are in print.yu.edu, click on the link on the bottom of the page **Add One-Card funds** and it will bring you to the onecard screen.

1. Sign in to OneCard (<https://OneCard.yu.edu>)
2. In the Menu Bar, Choose **ADD CASH**



3. The On-line deposit screen will appear,
  - a. Enter the amount to add to card in the Deposit Amount Field,
  - b. Enter a Note in the Deposit Note. I.e. Add funds to printing
  - c. Click Continue



4. You will be redirected to our secure payment site,
  - a. enter your credit card information
  - b. Click Continue



# Yeshiva University® Student Printing: Adding Funds to Print.yu.edu using a Credit Card

Enter Payment Information: x My Print Center x

TouchNet Information Systems, Inc. [US] | https://secure.touchnet.com/C21817\_upay/web/credit\_card\_payment.jsp

**Please enter your credit card information**

Total:

\* Indicates required information

\* Credit Card Type:

\* Account Number:

\* Expiration Date:

\* Security Code: [\(View example\)](#)

\* Name on Card:

**Billing Address of Credit Card**

\* Street Address 1:

Street Address 2:

\* City:

\* State:

\* ZIP Code:

\* Country:

\* Email:

Day Phone:

Night Phone:

Mobile Phone:

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TouchNet is a registered trademark of TouchNet Information Systems, Inc.

5. A summary screen will appear with the transaction details and an email will be sent confirming the credit card transaction.
6. Check your balance within OneCard to see that it was added.
  - a. From the **Financial menu**, choose balance.
  - b. You will see you printing funds that were added via Credit Card under **PRINTING**.

ACCOUNT ▾ FINANCIAL ▾ ADD CASH LOG OFF

➤ Balances

#	Name	Limit	Amount	Balances
1	MEAL PLAN HIGH	\$0.00	\$0.00	Account Messages
2	MEAL PLAN MED	\$0.00	\$0.00	
3	MEAL PLAN LOW	\$0.00	\$0.00	
4	NON RESIDENT	\$0.00	\$0.00	
5	OMNI	\$0.00	\$0.00	
6	VOL TAXABLE	\$0.00	\$0.00	
8	UNIVERSITY FUND	\$0.00	\$0.00	
A	PRINTING	\$0.00	\$24.65	
B	MEAL PLAN PART	\$0.00	\$0.00	
C	MEAL PLAN GRAD	\$0.00	\$0.00	
			<b>Total: \$24.65</b>	

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OneWeb ver. 6.9.1.33



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**Important Note:** Balance that was added via CreditCard will not show up in Print.yu.edu but you will be able to release the job even if the balance in print.yu.edu is zero. It will pull funds from the Printing Balance in onecard.yu.edu

*For assistance with OneCard, please contact [yucardsupport@yu.edu](mailto:yucardsupport@yu.edu) or 646-592-4105*

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