

# YESHIVA UNIVERSITY FACULTY RESEARCH FUND GUIDELINES

Yeshiva University is dedicated to supporting the research, scholarship and creative activity of its faculty. Full-time faculty are eligible to apply for research grants for use during the 2023-2024 academic year. The maximum award amount will be up to \$7,500. Applicants may again apply for grants up to \$7,500. The 23-24 academic year's fund will also award three collaborative \$10,000 grants for faculty who partner with other colleagues from different schools/colleges (as per the permissible research activities) across the University.

Selection will be made at the recommendation of a deans' committee to the Provost. The deans' committee will rotate members every two-years. The University welcomes applications from all Yeshiva University schools and colleges.

## **Permissible Research Award Activities:**

- Research work outside of YU (ex. Library archives)
- Equipment (excluding computers or iPads unless required by project proposal)
- Domestic and international travel to conferences (as it relates to research)
- Publication costs
- Data sets
- General research expenses
- Student researchers
- Translation services
- Mobile app design
- Transcription services
- Purchase of photographs or other visual materials.

## **Non-allowable Research Award Activities and Awardees:**

- Conferences (travel, registration fees, and lodging)
- Faculty with unexpired contractual research dollars
- Faculty with unexpired contractual start-up funds
- Summer salary
- Faculty who have been awarded research and summer support funds within the previous year (Collaborative faculty projects will be exempted).
- Cardozo Law School faculty are ineligible as the School manages their own research award process.
- Honoraria or guest lecturers
- Food or alcohol
- Impermissible University expenses (please see Use of Award Guidelines).

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**Application Requirements**

- Completed Application Budget with one-page project summary.
  - Located at: <https://www.yu.edu/faculty-resources>
  - Curriculum Vitae—most recent version required.
  - Email to: [provostoffice@yu.edu](mailto:provostoffice@yu.edu)

**Application Timeline:**

The timeline for applications received for the 2023-2024 academic year is as follows:

- Completed application, budget, and most recent curriculum vitae sent to [provostoffice@yu.edu](mailto:provostoffice@yu.edu) (in one email) by close of business on Friday, June 30<sup>th</sup> 2023.
- Awards will be announced on by email on Monday, July 17<sup>th</sup> 2023.

**Post-Award Important Dates:**

- 2023-2024 award funds will be available beginning July 17<sup>th</sup>, 2023.
- All allocated funds for 2022-2023 must be expended by May 1, 2024. Funds will not roll over.
- A one page summary report must be submitted via email to [provostoffice@yu.edu](mailto:provostoffice@yu.edu) by May 1, 2024.

**Use of Award Fund Guidelines:**

All awardees must submit requests for purchasing and vendor reimbursement through his/her respective department administrator. Faculty will not be reimbursed for any expenses incurred on his/her own. The Provost's Office will approve all requests for purchasing and reimbursements as outlined in the approved application budget.

Awardees must familiarize themselves with the University's purchasing guidelines and regulations.