2017 AMCAS ONLINE APPLICATION REVIEW

For students entering Medical School in Fall 2018

TUESDAY, APRIL 4
6:00—8:00 PM
FURST HALL, ROOM 535
## IMPORTANT DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, May 2, 2016</td>
<td>Application opens</td>
</tr>
<tr>
<td>Tuesday, June 1, 2016</td>
<td>Application submission begins</td>
</tr>
<tr>
<td>Friday, June 30, 2016</td>
<td>Initial transmission of application data to medical schools—First date AMCAS will transmit letters</td>
</tr>
<tr>
<td>Tuesday, August 1, 2016</td>
<td>Early Decision Program deadline **</td>
</tr>
</tbody>
</table>

** AMCAS MUST receive MCAT scores by this date
BY NOW...

- Taken or reserved a seat for the MCAT exam
- Reviewed the topic of your personal statement with the Pre-Health Office and met with the Writing Center to begin polishing (Writing Center is only open until **TUESDAY, MAY 16**)
- Carefully checked all transcripts from all post-secondary courses for any anomalous grades
- Requested more than the number of recommendation letters. These should be received in the Pre-Health office by the first week in June.
- Have current name and contact information (email/phone) for EACH of your 12-15 experiences. (Mrs. Wood-Hill can NOT be listed as a contact.)
# Evaluating Your MCAT Scores

## MCAT Scores After January 31, 2015

<table>
<thead>
<tr>
<th>Test Date</th>
<th>Total</th>
<th>Confidence Band</th>
<th>Percentile Rank of Score</th>
<th>Chemical and Physical Foundations of Biological Systems</th>
<th>Critical Analysis and Reasoning Skills</th>
<th>Biological and Biochemical Foundations of Living Systems</th>
<th>Psychological, Social, and Biological Foundations of Behavior</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/06/2016</td>
<td>511</td>
<td>500 to 513</td>
<td>60%</td>
<td>124</td>
<td>45%</td>
<td>63%</td>
<td>63%</td>
</tr>
<tr>
<td>06/19/2015</td>
<td>500</td>
<td>490 to 502</td>
<td>60%</td>
<td>128</td>
<td>67%</td>
<td>72%</td>
<td>67%</td>
</tr>
<tr>
<td>05/26/2016</td>
<td>507</td>
<td>505 to 509</td>
<td>79%</td>
<td>127</td>
<td>79%</td>
<td>63%</td>
<td>79%</td>
</tr>
<tr>
<td>05/16/2017</td>
<td>506</td>
<td>504 to 508</td>
<td>79%</td>
<td>127</td>
<td>79%</td>
<td>63%</td>
<td>79%</td>
</tr>
</tbody>
</table>

Note: Test scores, like other measurements, are not perfectly precise. The confidence bands that are shown for the Total Scores above mark the ranges in which your true scores probably lie. To obtain the confidence band for each section score, subtract one point from and add one point to the score.

* The percentile ranks of scores are the percentages of test takers who received the same scores or lower scores than you did. The percentile ranks are updated on May 1 every year to reflect the results from previous calendar year(s).
ACCESSING THE APPLICATION

AMCAS WEBSITE: www.aamc.org/amcas
ACCESSING THE APPLICATION

Use the same username and password that you used for MCAT or the Fee Assistance Program, otherwise click "Register here."
Is this the name on your YU transcript?

Do not use your social security number!
SECTION 1: IDENTIFYING INFO

- Use this section to enter your name, identification numbers, birth information, and sex.
- Failure to include pertinent alternate names and IDs may delay the processing of your application.
- NOTE: Make SURE the name on your transcripts is an exact MATCH for your name on the application. DO NOT USE NICKNAMES.
SECTION 2: SCHOOLS ATTENDED

Dates are important here. Check your YC transcript for dates THEY entered for your coursework.
SECTION 2: SCHOOLS ATTENDED

- Use this section to enter EVERY post-secondary (college) school you attended, including all US and Canadian universities.
- Input the dates exactly as they appear on your transcript.
- If your Israeli credits appear as transfer credit on your transcript, it should be listed as a separate school. (See Israeli credits slide for more information)
- Have a copy of all your official transcripts available to ensure accuracy (except from Israel!)
Be sure to release your AMCAS application AND your MCAT scores to Mrs. Wood-Hill. We cannot transmit your letters without it.
ADVISOR RELEASE

- YOU MUST SIGN OFF!
- This allows the Pre-Health office to see your application. We have no access without this release.
- IMPORTANT: YOU MUST NOTIFY THE PREHEALTH OFFICE (IN WRITING) WHEN YOU SUBMIT YOUR APPLICATION.
ORDERING YOUR TRANSCRIPTS

After you complete Sections One and Two, you can order your transcripts. You do NOT have to wait until you submit the entire application.

- Problems with transcripts are the NUMBER ONE cause of processing delays and missed deadlines. They can be ordered and sent as early as May 2nd.
- Order transcripts online for YC classes at www.yu.edu/transcripts.
- Make sure your AMCAS ID Number is on every request.
- Order an unofficial copy of the transcript to use in inputting your coursework.
- You do NOT need to submit a TRF for any Israeli credits. [SEE ISRAELI CREDITS SLIDE]
- Review OFFICIAL transcripts carefully before entering classwork for any “Incomplete” or “In Progress Grades” NOW—DO NOT WAIT!
- The transcripts do NOT have to arrive at AMCAS for you to submit your application.
NOTE: The Pre-Health Office **CANNOT** transmit your transcript and the Registrar’s office cannot send transcripts from other schools you have attended.

### TRANSCRIPT REQUEST FORM (TRF)

<table>
<thead>
<tr>
<th>Colleges Attended</th>
<th>Edit</th>
<th>Delete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alabama A &amp; M University</td>
<td>Edit</td>
<td></td>
</tr>
<tr>
<td>Degree: No Degree Expected</td>
<td>Edit</td>
<td></td>
</tr>
<tr>
<td>Major: No Major</td>
<td>Edit</td>
<td></td>
</tr>
<tr>
<td>Minor: No Minor</td>
<td>Edit</td>
<td></td>
</tr>
<tr>
<td>Transcript Required: Yes</td>
<td>Edit</td>
<td></td>
</tr>
</tbody>
</table>

Did you attend another college?

- [ ] Yes
- [ ] No

**TRANSCRIPTS**

Required official transcripts ☑ must be sent to AMCAS from the Registrar’s Office at each school you have attended. Use the Transcript Request Form to provide the Registrar with the information necessary for sending your transcript to AMCAS.

Do you want to prepare and print Transcript Request Forms now?

- [ ] Yes
- [ ] No
PRINTING THE TRF

ACCOUNT INFO
Applicant: Faux Applicant
AAMC ID: 13263190
Status: Not Submitted to AMCAS Details

Application Sections
1. Identifying Information: Completed
2. Schools Attended: Incomplete
3. Biographic Information: Incomplete
4. Course Work: Incomplete
5. Work/Activities: Incomplete
7. Medical Schools: Incomplete
8. Essay(s): Incomplete
SECTION 3: BIOGRAPHIC INFO

Use this section to enter basic information regarding citizenship, legal residence, languages spoken, ethnicity and race, parents/guardian, siblings, and felony information.
SECTION 3: BIOGRAPHIC INFO

BIOGRAPHIC INFORMATION SUMMARY

You have completed the Biographic Information section of your application. Please review the following information for accuracy and completeness.

Preferred Address
2450 N St NW
Washington, District of Columbia 20037
United States of America
Day Phone: 202-828-0500
Email: mmcmnamon@amec.org

Permanent Address
2450 N St NW
Washington, District of Columbia 20037
United States of America
Day Phone: 202-828-0500
Email: mmcmnamon@amec.org

Citizenship
Country: Aruba
Visa Type: Adjustment of Status (AOS)

Legal Residence
Country: United States
State: Alabama
County: Cleburne

Ethnicity
Cuban

Race
American Indian or Alaska Native
Afro-Caribbean
Black or African American

Language, Proficiency, Use in Childhood Home
Persian, Native/functionally native, Always
Cajun, Advanced, Often
Pennsylvania Dutch, Fair, Never

Your legal residence is usually determined by where your parents live!
SELF-IDENTIFICATION (OPTIONAL)

Your choices are white or other, usually. If you have a question, please see Mrs. Wood-Hill.
SELF-IDENTIFICATION (OPTIONAL)

Additional options are available under each category and become visible after the main category is checked.
LANGUAGE PROFICIENCY

* What languages do you speak? Select all that apply.
(Note: For each language you select, including English, you will also be asked to rate your proficiency in that language.)

- American Sign Language
- Arabic
- Armenian
- Bengali
- Cajun
- Chinese
- Croatian
- Czech
- Danish
- Dutch
- English
- Finnish
- Formosan
- French
- French Creole
- German
- Greek
- Hindi
- Hungarian
- Indonesian
- Italian
- Japanese
- Korean
- Kru
- Latin
- Lithuanian
- Malayalam
- Macedonian
- Mon-Khmer (Cambodian)
- Nepali
- Norwegian
- Other
- Pennsylvania Dutch
- Persian
- Polish
- Portuguese
- Punjabi
- Russian
- Samoan
- Serbian
- Serbian-Croatian
- Slovak
- Spanish
- Swedish
- Syrian
- Tagalog
- Tamil
- Thai (Lao)
- Turkish
- Ukrainian
- Urdu
- Vietnamese
- Yiddish

Back  Continue
LANGUAGE PROFICIENCY

Proficiency Guidelines:

How often?
How long?
Native speakers may be matched with same for an interview!

LANGUAGES

Using the guidelines below, please identify your proficiency in each of the languages selected on the previous screen.

Native/functionally native
I converse easily and accurately in all types of situations. Native speakers may think that I am a native speaker, too.

Advanced
I speak very accurately, and I understand other speakers very accurately. Native speakers have no problem understanding me, but they probably perceive that I am not a native speaker.

Good
I speak well enough to participate in most conversations. Native speakers notice some errors in my speech or my understanding, but my errors rarely cause misunderstanding.

Fair
I speak and understand well enough to have extended conversations about current events, work, family, or personal life. Native speakers notice many errors in my speech or my understanding.

Basic
I speak the language imperfectly and only to a limited degree and in limited situations. I have difficulty in or understanding extended conversations.

What is your proficiency in Cajun?

☐ Native/functionally native
☐ Advanced
☐ Good
☐ Fair
☐ Basic

How often was Cajun used in your home when you were a child?

☐ Never
☐ Rarely
☐ From time to time
☐ Often
☐ Always

Back  Continue
Proficiency (at least one language and one proficiency is required.

- **Native/functionally native:** I converse easily and accurately in all types of situations. Native speakers may think that I am a native speaker too.
- **Advanced:** I speak very accurately, and I understand other speakers very accurately. Native speakers have no problem understanding me, but they probably perceive that I am not a native speaker.
- **Good:** I speak well enough to participate in most conversations. Native speakers notice some errors in my speech or my understanding, but my errors rarely cause misunderstanding.
- **Fair:** I speak and understand well enough to have extended conversations about current events, work, family, or personal life. Native speakers notice many errors in my speech or my understanding.
- **Basic:** I speak the language imperfectly and only to a limited degree and in limited situations. I have difficulty in or understanding extended conversations.

- **Use in Childhood Home**
  - Never
  - Rarely
  - From time to time
  - Often
  - Always
Based on research and in support of Holistic Review in admissions, AMCAS will derive and provide a “Socioeconomically Disadvantaged” indicator.

The intent of the indicator is to identify applicants who come from the most socioeconomically disadvantaged backgrounds.

Derived from the parent(s) education and occupation(s) (EO) entered by the applicant (as shown in matrix on the next slide)

While all applicants are asked to provide parental education and occupation information in the AMCAS application, only the lowest SES indicators (EO-1 and EO-2) will be reported.

Poverty rates for 2017 = $41,320 for a family of 8 (as of 1/17) and $28,780 for a family of 5! Many schools use the CSS profile.

If your parents are incorporated and show little income but you live in a BIG house BEWARE! Schools are doing google searches of addresses where they know houses are expensive.
SECTION 4: COURSE WORK

- Use this section to enter information, grades and credits earned for every course that you have enrolled in at any U.S., U.S. Territorial, or Canadian post-secondary institution.
- This includes college credits earned in high school!
SECTION 4: COURSE WORK

This is the Course Work page. You must enter all of the courses you took at each school. Once you have entered all of your courses, click Done.

Prior to entering your coursework, you are encouraged to watch some brief tutorials that will guide you through the process of entering your coursework. Click on the links below to learn about the process of entering:

- Watch Basic Coursework Tutorial
- Watch AP Coursework/Credit Tutorial
- Watch Current and Future Coursework Tutorial (where you have not yet earned a grade)
- Watch Study Abroad Coursework Tutorial

### Schools Attended

<table>
<thead>
<tr>
<th>School Name</th>
<th>Courses Entered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alabama A &amp; M University (2005-2009)</td>
<td>0 courses entered</td>
</tr>
</tbody>
</table>
SECTION 4: COURSE WORK

Use a personal copy of your official transcript to complete this section.
ISRAELI CREDITS

- Credits from any YU-affiliated yeshiva in Israel appear as a block of 16 credits on YU your transcript, but MUST be broken down into individual classes on AMCAS. You will need your religious transcript (S. Daniel Abraham Program) to complete this section.
- You do NOT have to request transcripts from Israel for any of these credits.
- This should NOT be listed as “Study Abroad.”
Your Israeli credits fall into two categories:

✓ **YU-Affiliated Yeshiva**
  - You were accepted to YU before you went to Israel and attended one of the S. Daniel Abraham Israel Programs - This coursework should be listed with "Yeshiva University" as your school and appear the same as your other YU classes, and NOT as a block of 16.
  - These courses are listed as “Pass/Fail” with no grades.
  - YES, it looks like you’ve been at YU for an extra year. This is fine.

✓ **Non-YU affiliated Yeshiva**
  - You applied to and were accepted to YU after you arrived in Israel while attending one of the S. Daniel Abraham Israel Programs
  - You do NOT have to order transcripts from Israel for any of these scenarios.
  - But you should be sure the courses are listed correctly on your YC transcript.
Yes, it will seem as if you’ve spent an extra year at YU.

**INSTITUTION CREDIT:**

**Fall 2005**

<table>
<thead>
<tr>
<th>Course</th>
<th>Name</th>
<th>Hours</th>
<th>Credits</th>
<th>Grade</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>HES 1900</td>
<td>IP: Torat Shruga</td>
<td>16.00</td>
<td>16.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Spring 2006**

<table>
<thead>
<tr>
<th>Course</th>
<th>Name</th>
<th>Hours</th>
<th>Credits</th>
<th>Grade</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>HES 1900</td>
<td>IP: Torat Shruga</td>
<td>16.00</td>
<td>16.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

These credits should appear as regular YC classes (totaling 16 credits for each semester) and listed as P/F.
# Israeli Credits (Non YU Affiliated)

**Separate School Listing**

<table>
<thead>
<tr>
<th>School Name</th>
<th>Term</th>
<th>Course No.</th>
<th>Course Name</th>
<th>Course Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yeshivat Reishit Yerushalayim</td>
<td>S1</td>
<td>1201</td>
<td>Book of Genesis</td>
<td>Pass/Fail (PF)</td>
</tr>
<tr>
<td></td>
<td>S1</td>
<td>1131</td>
<td>Introductory Jewish Philosophy</td>
<td>Pass/Fail (PF)</td>
</tr>
<tr>
<td></td>
<td>S1</td>
<td>1489</td>
<td>Interpersonal Relationships</td>
<td>Pass/Fail (PF)</td>
</tr>
<tr>
<td></td>
<td>S1</td>
<td>1111</td>
<td>Intermediate Talmud IV</td>
<td>Pass/Fail (PF)</td>
</tr>
<tr>
<td></td>
<td>S2</td>
<td>1131</td>
<td>Talmud Survey</td>
<td>Pass/Fail (PF)</td>
</tr>
<tr>
<td></td>
<td>S2</td>
<td>1305</td>
<td>Book of Exodus</td>
<td>Pass/Fail (PF)</td>
</tr>
<tr>
<td></td>
<td>S2</td>
<td>1203</td>
<td>Jewish Ethics</td>
<td>Pass/Fail (PF)</td>
</tr>
<tr>
<td></td>
<td>S2</td>
<td>1481</td>
<td>Medieval Jewish Philosophy</td>
<td>Pass/Fail (PF)</td>
</tr>
<tr>
<td></td>
<td>S2</td>
<td>1490</td>
<td>Interpersonal Relationships</td>
<td>Pass/Fail (PF)</td>
</tr>
</tbody>
</table>

Classes listed as P/F
SPECIAL COURSE TYPES

- Use this section to indicate:
  - Advance Placement
  - Pending Grades
  - Withdrawals
  - Current/Future Coursework
term it was granted as seen on your transcript
ADVANCED PLACEMENT COURSES

Transcript

TRANSFER CREDIT ACCEPTED BY THE INSTITUTION:

2009 Advanced Placement
HIS 2005 Survey of US History 3.00
HIS 2006 Survey of US History II 3.00
Att-Hrs: 6.00 Ehrs: 6.00 Qpts: 0.00 GPA: 0.000

2010 Advanced Placement
ENG 1101 Composition & Rhetoric I 2.00
ENG 1102 Composition & Rhetoric II 2.00
Att-Hrs: 4.00 Ehrs: 4.00 Qpts: 0.00 GPA: 0.000

INSTITUTION CREDIT:

Fall 2010
HES 1900 IP: Shaarei Mevaseret Zion 16.00
Att-Hrs: 16.00 Ehrs: 16.00 Qpts: 0.00 GPA: 0.000
Cum-Ahrs: 16.00 Ehrs: 16.00 Qpts: 0.00 GPA: 0.000

Enter AP courses for first semester you received Institutional Credit

AMCAS

<table>
<thead>
<tr>
<th>School Name</th>
<th>Status</th>
<th>Year</th>
<th>Term</th>
<th>Course</th>
<th>Course No.</th>
<th>Course Name</th>
<th>Course Type</th>
<th>OT Hours</th>
<th>Sem Hours</th>
<th>OT Grade</th>
<th>AMCAS Grade</th>
<th>AMCAS Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yeshiva University (New York, NY) - College for Men</td>
<td>FR</td>
<td>2010 - 2011</td>
<td>S1</td>
<td>ENGL</td>
<td>ENG 1101</td>
<td>Composition &amp; Rhetoric I</td>
<td>Advance Placement (AP)</td>
<td>2.00</td>
<td>AP</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yeshiva University (New York, NY) - College for Men</td>
<td>FR</td>
<td>2010 - 2011</td>
<td>S1</td>
<td>ENGL</td>
<td>ENG 1102</td>
<td>Composition &amp; Rhetoric II</td>
<td>Advance Placement (AP)</td>
<td>2.00</td>
<td>AP</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yeshiva University (New York, NY) - College for Men</td>
<td>FR</td>
<td>2010 - 2011</td>
<td>S1</td>
<td>HIST</td>
<td>HIS 2005</td>
<td>Survey of US History</td>
<td>Advance Placement (AP)</td>
<td>3.00</td>
<td>AP</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
COURSE WORK SUMMARY

To assist applicants with completing the Course Work section, the summary screen will now provide them with additional information at a glance.

<table>
<thead>
<tr>
<th>Year</th>
<th>Term</th>
<th>Course Classification</th>
<th>Course Name</th>
<th>Course Number</th>
<th>Credit Hours</th>
<th>Transcript Grade</th>
<th>Special Course Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009 - 2010</td>
<td>S1</td>
<td>CHEM</td>
<td>General Chemistry</td>
<td>CHM123</td>
<td>3.00</td>
<td>A</td>
<td></td>
</tr>
<tr>
<td>2009 - 2010</td>
<td>S2</td>
<td>BESS</td>
<td>Behavioral Sciences</td>
<td>BSS101</td>
<td>4.00</td>
<td>A</td>
<td></td>
</tr>
<tr>
<td>2010 - 2011</td>
<td>S1</td>
<td>BUSI</td>
<td>Micro Economics</td>
<td>ECON100</td>
<td>3.00</td>
<td>C</td>
<td>Repeat</td>
</tr>
</tbody>
</table>
Leave of Absence

- You do NOT have to include a Leave of Absence in your coursework.

- You CAN include it as one of your experiences  IF you did something which should be brought to the attention of the Admissions Committee.

- A second year in Israel can be considered a LOA if you wish.
SECTION 5: WORK/ACTIVITIES

Use this section to enter any volunteer, research or extra curricular activities, awards, honors, or publications that you would like to bring to the attention of the medical schools to which you are applying. **NOTE: Dean’s List is NOT an activity!**

You do NOT have to complete all 15. Do not PAD with irrelevant data. BUT...if you only have three or four activities, this is a concern!

**12 Regular experiences (700 character narrative)**

**3 Most Important Experiences (1,325 character narrative)**

These can be combined into one essay (if you want) for your Most Important Experience

- Use your resume as a base for times/dates and other details
- Create narrative to describe what YOU got out of the experience (i.e., what you learned, any new techniques or experiences, etc.)
- Review entries with the YU Writing Center (closes 5/16)
- Have the Pre-Health Office review sections.
- AMCAS requires contact information for each experience!
- Most of these experiences you should have submitted with your Pre-Health Application in January and reviewed with Mrs. Wood-Hill during your 1-hour meeting.
This is one of my most meaningful experiences.

This is your opportunity to summarize why you have selected this experience as one of your most meaningful. In your remarks, you might consider the transformative nature of the experience: the impact you made while engaging in the experience and the personal growth you experienced as a result of your participation.

Experience Summary:

Character Count: 0 (maximum 1325 characters)

Back  Add Another Work Activity  Continue
WORK/ACTIVITIES

- Applicants may now indicate repeated activities
  - Applicants can enter up to four separate date ranges
  - Applicants can enter future end dates up to the start of the matriculation year (up to August 2018)
  - Applicants will specify the total hours spent on this activity for each date range
- Work/Activities entries will be shown in the order they are entered by the applicant within the online application, but are still sorted by each medical school’s preference during application review
- Add your morning program as an activity
SECTION 6: LETTERS OF EVALUATION

- In this section, the student will:
- Identify the letter AMCAS will receive [COMMITTEE LETTER]
- Identify the medical schools to which each letter should be sent
- Print letter request form and provide to Ms. Beaudreau (including personalized tracking number)
- Track receipt of letters by AMCAS—letters are finalized and transmitted in the order in which submit your application.
- **Do not call us constantly about your letter!**
STEP ONE: Chose the “type of letter” you will transmit.

- Select: “Committee Letter”
- Select: “Continue”
- All your letters of reference do NOT have to be transmitted for you to submit your application. This is a “placeholder” acknowledging that a committee letter WILL be coming from the YU Pre-Health office during the 6-week verification process.
SELECTING THE LETTER

ADD A LETTER OF EVALUATION/RECOMMENDATION

Many medical schools determine whether or not an applicant has met their letter of evaluation/recommendation requirements by the type of letters they receive in support of an application. For example, a medical school may require a committee letter OR three individual letters in support of your application.

For medical schools' requirements regarding letters of evaluation/recommendation, click Help.

Please identify the type of letter you wish to enter. If you are uncertain as to the type of letters provided by your school/institution, please ask your pre-health advisor or career center prior to answering this question.

- **Committee Letter:** A committee is a letter authored by a pre-health committee or pre-health advisor and intended to represent your institution's evaluation of you. A committee letter may or may not include additional letters written in support of your application. A Committee Letter is sometimes called a composite letter.

- **Letter Packet:** A packet or set of letters assembled and distributed by your institution, often by the institution's career center.

- **Individual Letter:** An individual letter refers only to a letter authored by, and representing, a single letter writer. **If you have already included an individual letter within either a committee letter or letter packet, you do not need to add a separate entry for the individual letter.**
STEP TWO: Selecting A Title and Primary Contact

- Provide a title for your Letter Packet.
- Suggestions:
  - MD_Packet_your last name_first name
  - MD_PhD_Packet_your last name_first name
- Provide Primary Contact/Author information:
  - Mrs. Lolita Wood-Hill
  - woodhill@yu.edu
  - 6465924428 (no dashes or dots)
  - Organization Name = Yeshiva University
  - Address: 500 West 185th Street
  - Furst Hall, Room 107A
  - New York, NY 10033
- DO NOT ADD ADDITIONAL AUTHORS – All letters are included in the packet. If you add additional letters AMCAS will alert medical schools that all of your letters have NOT been received.
- Click “Done” or “Continue.”
LETTER OF REQUEST FORM (LRF)

- **STEP THREE:** Print the Letter of Request Form (LRF)
- You will be asked whether you want to print the letter of request:
- Click “YES”

The Pre-health Office will need the number to include with your Virtual Evaluation packet.
## LETTERS OF EVALUATION/RECOMMENDATION SUMMARY

This section enables you to provide information about your letters of evaluation/recommendation only to those medical schools that are participating in the AMCAS Letters service.

* For schools that do not participate in this service, you will need to contact them directly regarding their letters of evaluation/recommendation requirements. AMCAS will not forward your letters to these schools.

You must create an entry for each letter of evaluation being sent to AMCAS. Up to 10 letter entries may be created. Letter entries may continuously be added throughout the application process; however, after submission of your application, letter entries cannot be edited or deleted.

AMCAS Letters Service (List Of Participating Schools)

Medical schools need to know if you no longer plan on having specific letters sent to AMCAS. If one or more of your letters listed below is not going to be sent to AMCAS press CONTINUE.

<table>
<thead>
<tr>
<th>Letters of Evaluation/Recommendation</th>
<th>Letter ID</th>
<th>Letter Request Form</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>AuthorFName AuthorLName, Letter1</td>
<td>Received 1001192</td>
<td><a href="#">Print Letter Request Form</a></td>
<td><a href="#">Details</a></td>
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<tr>
<td>Lettr2FirstName Lettr2LastName, Letter2</td>
<td>Not Received 1001103</td>
<td><a href="#">Print Letter Request Form</a></td>
<td><a href="#">Details</a></td>
</tr>
</tbody>
</table>

You have not yet assigned this letter to any medical schools. You will be able to assign this letter to medical schools in the Medical Schools section of the application.
The “Committee Letter Packet” that the Pre-Health Office transmits to AMCAS (via Virtual Evaluations) contains:

- Mrs. Wood-Hill’s Committee Letter
  - We often para-phrase the letters but send each in its entirety to the schools as an attachment to my letter.
- Supporting letters of recommendation
- Committee Letter Waiver Form
Designating Letters to Medical Schools

- Select Medical School from the drop down menu.
- A pre-populated pull-down list of letters entered by the applicant will appear.
- Choose from the list of letters by either selecting all letters or designating them individually. Choose “COMMITTEE LETTER”
- Letters DO NOT have to be entered before submission of the application.
- Once application is submitted with letter information it can NOT be edited/deleted.
You will see the school you selected and the cost of the AMCAS application.
Click “Add another school” if you want select another one and then “Done.”
You will be selecting schools one at a time.
After selecting a school, click “DONE.”
If you are worried about applying without test scores—

- Speak with Mrs. Wood-Hill
- Select one school and process the application.
- When your scores come back you can then add additional schools.

Adding schools is the ONLY part of the application you can alter. You can ADD but NOT DELETE schools once it is submitted to AMCAS.
DESIGNATE A MEDICAL SCHOOL

Be sure to select the correct program type and be mindful of program and transcript deadlines.
SELECT A LETTER

Select which letters are to be sent to the school(s) you just indicated:

- Click on the letter packet letter which you previously named.
- Click “Continue”
FEES

Application Fees (in 2016 cycle)

- $160 processing fee (includes one school)
- $38 for each additional school

Please note that osteopathic schools have a separate application service (ACOMAS) with a separate application and separate fees.
This is your PERSONAL STATEMENT

NOTE: You should have already had the Pre-Health Office review the subject of the personal statement.

- 5,300 characters (including spaces)
- Have several people read it for spelling and grammar
- Cut and past from MS-Word
- Review carefully and DON’T trust spell check.
PERSONAL STATEMENT

2013 Application

Faux Applicant (Development) | AAMC ID: 13263190

1. Identifying Information
2. Schools Attended
3. Biographic Information
4. Course Work
5. Work/Activities
6. Letters of Evaluation
7. Medical Schools
8. Essay(s)
9. Standardized Tests

PERSONAL COMMENTS

Use the space provided to explain why you want to go to medical school. The available space for your response is 5300 characters, or approximately one full page. You will receive an error message if you exceed the available space. For additional assistance, click "help" on the tool bar at the top of the screen.

What information should I consider including in my personal comments?

I want to be a doctor!

Fill this space!

Character Count: 22 (maximum 5300 characters)

Back Continue
SECTION 9: STANDARDIZED TEST

Medical schools should expect scores from the following test date as your last set of calendar year 2012 MCAT scores:

If you want to make changes to any of this information, use the links on the right. If all of this information is accurate and complete, click Continue to proceed to the next section.

June 21, 2012

Contact the MCAT Team
mcat@aamc.org | 202-828-0600
Monday – Friday 9 am – 5 pm ET
NOTE: If you are re-taking the MCAT and don’t indicate your upcoming testing date, medical schools may review your application without waiting for your new score and reject you!
You will then see a confirmation window listing:

- The letter packet
- The title of the packet
- Status of the letter
- Letter ID number
- Click “Done”
CERTIFICATION STATEMENT

In order to complete and submit your application, you must certify the statement by checking each box and clicking the Agree button:

☐ I certify that the information in this application and associated materials is current, complete, and accurate to the best of my knowledge.

☐ I certify that all written passages, such as the personal statement, essays required from M.D.-Ph.D applicants and descriptions of work/activities, are my own and have not been written, in part or whole, by a third party. Quotations are permitted if the source is cited.

☐ I have read, understand, and agree to comply with AMCAS Instructions Manual, including the provisions relating to the responsible for monitoring and ensuring the progress of my application process, by checking the Main Menu of my application. I understand that I am also responsible for reviewing my application after AMCAS processing is complete.

☐ AAMC investigates and may report to legitimately interested parties discrepancies in information attempts to subvert the admission process, and any other irregular matter that occurs in connection with application activities. I understand and agree that the sole and exclusive remedy available to me to appeal or otherwise challenge the AAMC’s decision to send an investigation report to legitimately interested parties shall be confidential, binding arbitration through written submissions only to the Washington, D.C. office of the American Arbitration Association under the expedited procedures for commercial matters. I understand that my failure to request in writing arbitration within 30 calendar days of receipt of an investigation report that has been approved by the AAMC for transmittal to interested parties will constitute an absolute bar and waiver of this exclusive remedy. I further understand that the sole issue for arbitration shall be whether the AAMC acted reasonably and in good faith in making its decision.

☐ I understand that I am responsible for knowing and understanding the admissions requirements for each school to which I am applying, and that I am not eligible for a refund of AMCAS fees if I do not meet the admissions requirements of the medical schools.

☐ I understand that I am required to inform the Admissions Office of each medical school to which I apply if I am convicted of, or plead guilty or no contest to, a misdemeanor or felony crime after the date of my original application submission and prior to medical school matriculation. I understand that this communication must be in writing and must occur within ten (10) business days of the occurrence of the institutional action.
AMCAS VERIFICATION PROCESS (APPROXIMATELY 6 WEEKS)

Transcript:
- Student
- Registrar’s Office

Application:
- Student

Recommendation:
- Student
- Pre-Health Office
- Virtual Evaluations

AMCAS
(Verification)

Medical Schools

Student
MCAT

http://www.yu.edu/transcript/
AMCAS VERIFICATION PROCESS

Processing—from the date of submission, verification can take up to six (6) weeks.

What is verified for each course?

- Academic Status
- Academic Year & Term
- Grades
- Hours
- Course Classification (BCPM vs. All Other)
- Course Type (Honors, Repeat, AP, etc.)

If you mislabel your Israeli courses YOU WILL DELAY YOUR APPLICATION VERIFICATION PROCESS
AMCAS VERIFICATION PROCESS

The end result:

- Verified AMCAS GPA broken down by science & non-science courses and by academic status
- Note that medical schools do not just see your GPA. They receive all of the detailed information that you entered in the coursework section of your application.
AMCAS VERIFICATION PROCESS

MCAT SCORES:

You do NOT have to wait until you receive your MCAT scores before you submit your online application.

Plan so that they arrive during the 6-week verification process.
AAMC Facilitated Criminal Background Checks are currently run for 45 participating medical schools:

- Conducted on first Acceptance after January 1 or
- Alternate List after April 30th.
- If you are NOT sure, run your own check!
- Also, check with the Pre-Health office about any Dean’s Actions that might be in your file—medical schools may ask for this!
## Applicant Workload Report

**Application Year:** 2013  
**Legal Name:** Doe, John M.  
**Report Date:** 06/10/2012  
**AAMC ID:** 11110111

### AY 05-06

<table>
<thead>
<tr>
<th>Coursework</th>
<th>Sem Hrs</th>
<th>BCPM GPA</th>
<th>Cum GPA</th>
<th>Work/Activities</th>
<th>Dates</th>
<th>Avg Weekly Hrs</th>
<th>Total WA Hrs</th>
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<td>30</td>
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<td>Lab Assistant, Organic Chem</td>
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<td>Hospital Volunteer</td>
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### AY 06-07

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<td>Shadowing/Clinical Experience*</td>
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<td>Clerk at Giant</td>
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<td>Freshman Mentor</td>
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### AY 08-09

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**Sem Hrs - Semester Hours**  
**BCPM - Biology-Physics-Chemistry-Math**  
**Cum - Cumulative**  
**Work/Activities**  
**Dates**  
**Avg Weekly Hrs**  
**Total WA Hrs - Total Work/Activity Hours in designated Academic Year**
FINAL TIPS

- Early is good. Error-free is better!
- Emphasize completeness and accuracy over early submission
- Use print option to check your data as final step before submission. Send this version in pdf format to Mrs. Wood-Hill BEFORE submitting to AMCAS.
- Have your payment information ready
- Ensure successful submission by checking the Main Menu
- Email verified version to Mrs. Wood-Hill for file!
- Always check regular and junk email for important messages from AMCAS. RESPOND IN A TIMELY MANNER (2-business days for general email, 10 business days for secondary applications.)
- We can NOT transmit your Committee Letter packet without a FINAL submitted copy of your application.
WHERE TO FIND HELP

BEFORE YOU CONTACT THE PRE-HEALTH OFFICE—

- 40+ PowerPoint presentation posted online
- AMCAS Instructions available online
- Pre-Health Office Drop in Hours—TO BE ANNOUNCED
PRE-MED MENTOR MEETING

Wednesday, April 26
6:15-7:45
Furst 304
QUESTIONS?

Contact AMCAS @ (202) 828 0600 or amcas@aamc.org

HOURS 9:00 AM – 7:00 PM ET

EXPECT DELAYS AND BE POLITE!