UNDERGRADUATE COMMENCEMENT CEREMONY CHECKLIST

Graduating This Year? Mazel Tov!

Be sure to complete all the items below to participate in your Commencement Ceremony.

☐ **STEP 1**
Consult with your academic advisor or program director to be sure that all of your graduation requirements have been met.

Visit [yu.edu/academic-advising](http://yu.edu/academic-advising) to schedule.

☐ **STEP 2**
Degrees are awarded in September, January and May.

Contact your campus Registrar to determine if you are eligible to attend Commencement.

Visit [yu.edu/registrar/graduation](http://yu.edu/registrar/graduation) for additional information.

☐ **STEP 3**
Apply for Graduation by your degree's deadline:
- **February 15th** (May Degrees)
- **March 1st** (September Degrees)

The Application for Graduation–Undergraduate Degree can be found here: [yu.edu/registrar/forms](http://yu.edu/registrar/forms)

**NOTE:** If you miss this deadline your name will not be included in the Commencement Program.

**Be sure to RSVP on the application to Commencement and give your accurate height and weight so your gown fits just right!**

☐ **STEP 4**
Pay your graduation/diploma fee of $150 to the Office of Student Finance.

☐ **STEP 5**
Cap and Gown Distribution events will be held on each campus a few weeks before the ceremony.

Come with friends; have your picture taken in the photo booth to be featured at Commencement!

*If you cannot pick up your attire at a distribution event you may pick it up from the Office of Student Life starting the day after the event.*

*No attire will be distributed at Commencement.*

☐ **STEP 6**
Each graduate will receive **6 guest tickets** when picking up their cap and gown.

If you would like to request additional tickets, a form will be live on [yu.edu/commencement](http://yu.edu/commencement) in the coming weeks.

☐ **STEP 7**
Report your post-graduation plans to the Shevet Glaubach Center for Career Strategy and Professional Development (SGC). Whether you have found employment, are continuing your education, are still seeking opportunities, entering military service, or engaging in volunteering.


**QUESTIONS?**

Visit [yu.edu/commencement](http://yu.edu/commencement) for updates closer to the ceremony, or email [commencement@yu.edu](mailto:commencement@yu.edu)