



OFFICE OF THE REGISTRAR

Leave of Absence

For current students who intend to leave the University and then return at some future time. If this is your first semester in your program, do not use this form. Contact the admissions office for a deferral. Please note: Without filing this form, readmission may be denied. A leave of absence is granted for a maximum of one semester per 12-month period.

Student's Name _____ YU ID # _____

Mailing Address _____

Phone _____ Email _____

Period for which leave is desired—specify semester (check one) ☐ Fall 20____ ☐ Spring 20____

Last semester of attendance in this program at YU? ☐ Summer 20____ ☐ Fall 20____ ☐ Spring 20____ ☐ Never Attended

Registered for courses for the semester(s) leave is desired ☐ Yes ☐ No

School(s) from which leave is requested (check all that apply)

Undergraduate: ☐ KATZ ☐ SCW ☐ SSSB ☐ YC

Graduate: ☐ AGS ☐ BRG ☐ CSL ☐ FGS ☐ KATZ ☐ RIETS ☐ SCW ☐ SSSB ☐ WSSW

*Please note: If you plan to take courses for credit at another institution, you will need permission from your program beforehand. Please check with your advisor and/or the registrar staff to determine which paperwork is required. Some programs do not allow outside coursework, please review the policies in your school's academic catalog. **Cardozo Law students:** In order to return, a re-enrollment deposit of \$1,000 is required—please see the Registrar for payment schedule. The deposit is non-refundable but will be applied toward tuition. Lockers must also be vacated.*

Reason for requested Leave of Absence _____

Last date of attendance _____

Student's signature _____ Date _____

Student submits form to the Office of the Registrar

FOR OFFICE USE ONLY

Office of the Registrar:

Comments _____

Signature _____ Date _____

Registrar submits form to the Dean/Program Director

Dean/Program Director:

Comments _____

☐ Approved ☐ Denied Signature _____ Date _____

Dean/Program Director submits form to the Registrar to be processed

Processed by _____ Date _____

Beren Campus: 215 Lexington Avenue, 6th Floor, New York, NY 10016 | P: 212.340.7777 | F: 212.340.7837 | E: berenregistrar@yu.edu

Brookdale Center: 55 Fifth Avenue, C1040, New York, NY 10003 | P: 212.790.0295 | F: 212.790.0341 | E: brookdaleregistrar@yu.edu

Resnick Campus: 1165 Morris Park Avenue, Bronx, NY 10461 | P: 718.430.3943 | F: 718.430.3960 | E: resnickregistrar@yu.edu

Wilf Campus: 500 West 185 Street, Room 114, New York, NY 10033 | P: 212.960.5274 | F: 212.960.0004 | E: wilfregistrar@yu.edu